

"Placerville, a unique historical past forging into a golden future."

City Manager's Report
November 27, 2018, City Council Meeting
Prepared by: Cleve Morris, City Manager
Item #: 12.2



Subject: Adopt revisions to the City Council Handbook.

Purpose: The purpose of this item is to approve revisions to the City Council Handbook to better reflect actual duties, roles and responsibilities of the Council.

Background:

In March of 2012, the City Council adopted a Council handbook with the following stated purpose:

"The City of Placerville has prepared its own Council Handbook to assist the City Council by documenting accepted practices and clarifying expectations. Through agreement of the City Council and staff to be bound by these practices, administration of City Council affairs is greatly enhanced. While attempting not to be overly restrictive, procedures are established so that expectations and practices can be clearly articulated to guide Councilmembers in their actions."

Discussion:

The attached pages outline a few areas that are recommended for changes to the City Council Handbook. The purpose of the changes is to reflect current practice and assist Councilmembers in fulfilling their duties

Options:

1. Approve the changes as recommended.
2. Modify or add additional changes and approve the document.
3. Do not approve the changes at this time and give staff further direction on how to proceed.

Cost: None

Budget Impact: None

Recommendation: Adopt revisions to the City Council Handbook.



M. Cleve Morris, City Manager

Attachment: City Council Handbook