

"Placerville, a unique historical past forging into a golden future."

City Manager's Report
November 13, 2018, City Council Meeting
Prepared by: Cleve Morris, City Manager
Item #: 12.3



Subject: Review proposed Request for Proposals for Reuse of Historic City Hall and Authorize staff to release the Proposals.

Purpose: To review and approve a Request for Proposals for Reuse of Historic City Hall and authorize staff to release the proposals.

Background:

On September 11, 2018 Council awarded a lease to the El Dorado Arts Council (EDAC) for use of the first floors of Historic City Hall. Previous to that, EDAC presented a plan for reuse of the buildings. Council was impressed with the plan however also felt others should be given the opportunity to submit plans for reuse of the building. At that meeting staff was directed to prepare a Request for Proposals for potential reuse of the buildings.

Discussion:

The attached RFP will be released for consideration by all interested parties. The proposal asks for detailed information regarding reuse of the buildings that will enable the Council to compare and select those uses that will benefit the area and the downtown as a whole.

The proposed schedule for the RFP is as follows:

November 13, 2018	City Council Approves the RFP and Releases it for distribution and advertising.
January 15, 2019 @ 5:00 p.m.	Deadline for Submittal of RFP Questions
February 5, 2019 @ 5:00 p.m.	City will Release Answers to Submitted RFP Questions
April 16, 2019 @ 5:00 p.m.	Proposals Due at City Manager's Office
April 16 – April 30, 2019	City Review of Proposals
April 30, 2019, Time TBD	Applicants will be invited to present their presentation to the City in an open public meeting.
May 28, 2019	Recommendation made to City Council

In the previous discussions, we had suggested a 6 month time period to receive proposals. This should provide adequate time for candidates to prepare a good proposal.

Staff is requesting that Council review the RFP and provide and modifications if necessary. Once approved staff will release the RFP for consideration.

Options:

1. Direct staff to proceed with releasing the RFP.
2. Provide staff with changes to the RFP and direct staff to release the RFP with changes.
3. Direct staff not to proceed with the RFP at this time.

Cost: Minimal cost to prepare the RFP.

Budget Impact: None.

Recommendation: Review proposed Request for Proposals for Reuse of Historic City Hall and Authorize staff to release the Proposals.



M. Cleve Morris, City Manager

Attachments:

1. *Draft RFP*