

**City Manager's Report****August 14, 2018 City Council Meeting****Prepared By: Steve Youel, Director of Community Services****Item#: 15.1****Subject: Community Services 4th Quarter 2017-18 Status Report**

Discussion: The City of Placerville Community Services Department is comprised of three divisions Recreation, Parks/Facilities and Public Works. The following is a brief summary of the activities performed within each division between January 1, 2018 and April 30, 2018.

Recreation: Conducted Winter programs comprised of Adult Sports, Youth Basketball, and Leisure Enrichment Classes (see attached Winter 2018 Activity Guide). Adult sports registrations included one season of Volleyball with six teams, two season of 3 on 3 Basketball with eight teams each season, and one season of 5 on 5 basketball with 5 teams. Planning for the upcoming Youth Basketball program was completed and participant registration started. Seven hundred and seventy Youth Basketball player registrations were accepted for the upcoming 2018 Youth Basketball Season for boys and girls from Kindergarten to 8th Grade. Thirty four Leisure Enrichment Classes received enrollment out of the ninety four classes offered in the Fall 2017 Activity Guide.

Sixteen Special Events were held during this period. Staff attended Christmas Parade planning meetings and conducted Halloween event on Main Street. Staff also began work on a registration software conversion and to take place this summer. The Gold Bug Mine Tour season concluded with one thousand five hundred and ninety four adults touring the mine, seven hundred and nine youths touring the mine, and eleven group tours totaling six hundred people.

Parks: Staff performed general park upkeep and responded to calls for service. Hazard tree removal projects were completed at Gold Bug Park and the El Dorado Trail. Eagle Scout projects located at Lions Park and the Aquatics Center were completed. Parks personnel assisted with City Special Events including the Fishing Derby and Day of Service Community Cleanup Day. New signage and fencing was installed on the El Dorado Trail and a considerable amount of time was spent removing brush from the El Dorado Trail corridor and Hangtown Creek.

Public Requests for Service

Parks	Trail	Other	Total
5	3	0	8

Facilities: Staff conducted janitorial services at City Hall, Town Hall, Corporation Yard, Placerville Police Department, Placerville Station Park and Ride and the Down Town Restrooms. Roof repairs were made at Old City Hall, Town Hall and the Corporation Yard.

Requests for Service

City Hall	Parking Garage	Police Department	Other	Total
2	3	6	2	13

Public Works: Staff conducted routine water sampling, cleaned storm drains, culverts and sewer lines. In addition routine maintenance was performed on pressure relief valves and utility right-of-ways. Emergency repairs were made to water and sewer lines. Assistance was provided to the Engineering Division with on-going capital improvement projects. Streets were sanded and swept when road conditions warranted. Work continued on storm related FEMA projects such as the sewer trunk line in Hangtown Creek and Martin Lane. Some crack sealing and striping of streets was accomplished and many potholes were filled. Work began on the City's Country Club Drive Project (SB1) to repair cracks in the road surface. Public Works also repaired three fire hydrants and assisted with Day of Service Special Event.

Public Requests for Service

Water	Sewer	Streets	Other	Total
52	28	56	20	156

The Community Services Division also works closely with the City's Recreation and Parks Commission, Community Pride and the Gold Bug Park Development Committee. The following is a summary of their efforts:

Recreation and Parks Commission: The Commission provided direction on proposed recreation fee increases associated with an increase in the State minimum wage. Assisted staff with new terms and conditions associated with softball tournaments held at Lions Park. Provided input on directional signage for the El Dorado Trail. The Commission also provided input on the Summer Aquatics Schedule and Calendar.

Community Pride: Conducted garden work parties as needed.

Gold Bug Park Development Committee: Continued efforts to promote the park and conduct on-site Special Events. Replaced leaking gold mining troughs and assisted with an Eagle Scout to expand the gem panning exhibit site.



M. Cleve Morris, City Manager



Steve Youel, Director of Community Services