



AGENDA
RECREATION AND PARKS COMMISSION

Tuesday
July 21, 2026
5:00PM

TOWN HALL
549 MAIN STREET
PLACERVILLE, CA 95667

PUBLIC PARTICIPATION INFORMATION

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Comments on items not on the agenda will be taken under Item 6. Comments must not be slanderous and must relate to business within the roles and responsibilities of the appointed Recreation Commission. Advance Correspondence/Written Comments: You may submit your comments by e-mail to placervillerecreationandparks@gmail.com, or you may submit your comments to the DEPARTMENT OF COMMUNITY SERVICES, 549 MAIN STREET, PLACERVILLE 95667 by 10:00 a.m. the day of the meeting. Written Comments received the day of the meeting will be provided to the Recreation Commission during the meeting. These comments may not be read aloud but will be acknowledged. All comments will be available for review in the office of the Department of Community Services.

The Brown Act: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a public meeting. The Department of Community Services shall post the Agenda on Town Hall windows, and on the City's website: www.cityofplacerville.org.

Reasonable Accommodations: In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the Department of Community Services Office at (530) 642-5232, or placervillerecreationandparks@gmail.com. Requests must be made as early as possible and at least two full business days before the start of the meeting. Some requests may be accommodated closer to the meeting.

RECREATION COMMISSION MEMBERS

ANDRE PICHLY, CHAIR
LARISSA LUJAN, VICE-CHAIR
TONY WINDLE, COMMISSIONER
LYNNE SPENCER, COMMISSIONER
MICHAEL POTTER, COMMISSIONER
LEAH ZIMMERMAN, YOUTH COMMISSIONER

DENIS NISHIHARA
DIRECTOR OF
COMMUNITY SERVICES

MATT LISHMAN
ASSISTANT DIRECTOR OF
COMMUNITY SERVICES

WENDY VICK
COMMUNITY SERVICES
SPECIALIST

5:00 P.M. OPEN SESSION

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

2. **ROLL CALL:** ANDRE PICHLY, CHAIR
LARISSA LUJAN, VICE-CHAIR
TONY WINDLE, COMMISSIONER
LYNNE SPENCER, COMMISSIONER
MICHAEL POTTER, COMMISSIONER
LEAH ZIMMERMAN, YOUTH COMMISSIONER

3. **ADOPTION OF AGENDA**

4. **PUBLIC COMMENT – NON-AGENDA ITEMS**

This portion of the meeting is reserved for person(s) wishing to address the Recreation Commission **on any matter not on the agenda** that is within the subject matter jurisdiction of the City Council. The Commission Chair reserves the right to limit the speaker's time to **three minutes**. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy.

4.1 **Oral Communication**

4.2 **Written Communication**

5. **DISCUSSION TOPICS**

5.1 **Approve Recreation and Parks Commission Meeting Minutes – APRIL 21, 2026**

5.2 **Parks & Recreation Month – Chairperson Pichly**

5.3 **Welcome New Team Members:**

- Introduction of Wendy Vick, Community Service Specialist
- Introduction Randy Gurnee, CSUEB Student Intern

5.4 **CSD Department Fees – Director Nishihara**

5.5 **Recreation & Parks Community Survey – Director Nishihara**

5.6 **Department Update – Director Nishihara**

6. **FUTURE AGENDA ITEMS:**

Recreation and Parks: Job Descriptions and Department Structure / Positions, Pickleball Court Use Guidelines, Caboose Site Plan Review, Volunteer Coaches (Free Enrollment), Department Rebranding, CSD Standard Operating Procedures, Potential Grant Applications, Placerville Aquatics Center Deferred Maintenance Plan – Summer 2027, Adopt A Trail Program, Volunteer Program and Ad Hoc Assignments – Park Rules and Site Plans.

7. **ADJOURNMENT:** The next meeting is scheduled on **Tuesday – August 18, 2026**, at 5pm

**CITY OF PLACERVILLE
RECREATION & PARKS COMMISSION
April 21, 2026
MINUTES**

1. **CALL TO ORDER:** Chairperson Andre Pichly called meeting to order at 5:00pm with a quorum of 5 commission members. Chairperson Pichly led the Pledge of Allegiance.
2. **ROLL CALL:** Recreation & Parks Commission: Chairperson Andre Pichly, Commissioner Lynne Spencer, Commissioner Michael Potter, Commissioner Tony Windle and Youth Commissioner Leah Zimmerman.

City Staff: Denis Nishihara and Monique Plubell.

Absent: Vice-Chair Larissa Lujan and Assistant Director of Community Service Department Matt Lishman

3. **ADOPTION OF AGENDA:** Commissioner Spencer made a motion to adopt the agenda. Youth Commissioner Wendle seconded the motion. Motion approved unanimously.
5-Yes / 0-No / 1-Absent

4. **PUBLIC COMMENT:** None – There were no written or oral communication

5. **DISCUSSION TOPICS:**

- 5.1 **Approve Recreation and Parks Commission Meeting Minutes – March 17, 2026:**
Commissioner Potter motioned to approve, Commissioner Windle seconded the motion.
Approval passed 5-Yes / 0-No / 1-Absent

- 5.2 **2026 Placerville Aquatic Center Fees & Program Overview –** Director Nishihara
Placerville Activity Guide available online for details. Staff indicated program service reinstated to pre-COVID levels. Including, but not limited to evening Lap Swim, and Friday Evening Public Swim. *(Sound Recording started 6mins 30secs into meeting) – Swim Lesson Fees were not increased in 2026.* Commissioner Spencer motioned to approve, Youth Commissioner Zimmerman seconded the motion. Approval passed 5-Yes / 0-No / 1-Absent

- 5.3 **Recreation and Parks Community Survey –** Director Nishihara
General feedback received, draft shall be routed to staff for review and no action taken.

- 5.4 **Department Update –** Director Nishihara
Receive and File.

6. **ADJOURNMENT:** Youth Commissioner Zimmerman motioned to adjourn meeting, Commissioner Windle seconded the motion. Chairperson Pichly called for a voice vote.

Approval passed 5-Yes / 0-No / 1-Absent / Chairperson Pichly adjourned the meeting at 5:47pm.

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foothill community built on California's rich gold rush history.*



Directors Report

July 21, 2026, Recreation and Parks Commission Meeting

Prepared by: Denis Nishihara, Director of Community Services

Item: 5.2

Subject: July is Parks and Recreation Month - Proclamation

Recommendation: Thank you to Mayor Gottberg and City Council for recognizing July as Parks and Recreation Month.

Purpose: In honor of both City Council and the National Recreation and Park Association designation of July as Parks and Recreation Month. The Recreation and Parks Commission of the City of Placerville recognizes the value of our City's parks, trails, and recreation programs and encourages community participation.

Strategic Plan Strategy: City Values - Sense of Community Placerville is a working community rich in culture and diversity, with great parks and trails, and safe well-kept neighborhoods.

Background: Identifying July as Parks and Recreation Month highlights the essential role parks and recreation play in building strong, healthy, and resilient communities; it recognizes the more than 160,000 full-time park and recreation professionals across the 50 States, along with hundreds of thousands of part-time, seasonal, and volunteer staff who maintain and operate local parks and programs. We encourage residents to visit parks, participate in recreational activities, and appreciate the many benefits parks provide.

Discussion: Read City Council Proclamation into record.



Denis Nishihara, Director



A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF PLACERVILLE PROCLAIMING JULY 2026 AS PARKS AND RECREATION MONTH

WHEREAS, parks and recreation are essential to building strong, vibrant, and resilient communities, and the National Recreation and Park Association has designated July as Parks and Recreation Month to celebrate “**The Power of Parks and Recreation**”; and

WHEREAS, the City of Placerville is proud to provide residents and visitors with access to exceptional parks, trails, and recreational opportunities, including Gold Bug Park & Mine, Lions Park, City Park, Rotary Park, the Placerville Aquatic Center, and the El Dorado Trail, which connect our community to nature, history, and one another; and

WHEREAS, parks and recreation programs promote physical and mental well-being, support youth development, foster social connection and belonging, and provide inclusive opportunities for people of all ages and abilities; and

WHEREAS, parks and recreation contribute to Placerville’s economic vitality by enhancing property values, attracting visitors and tourists, supporting local businesses, and creating jobs through events, programs, and facility operations; and

WHEREAS, parks and natural areas protect the environment, improve air and water quality, provide wildlife habitat, and offer residents meaningful connections to Placerville’s rich history and natural beauty; and

WHEREAS, the City of Placerville’s Community Services Department, along with dedicated staff, volunteers, and community partners, work year-round to deliver high-quality parks, programs, and experiences that improve the quality of life for all who live, work, and visit our community;

NOW, THEREFORE, I, Nicole Gotberg, Mayor of the City of Placerville, do hereby proclaim July 2026 designated as Parks and Recreation Month in the City of Placerville, and encourages all residents to visit our parks, participate in recreational programs, and celebrate the power of parks and recreation to build a healthier, more connected, and resilient community.

Dated: July 14, 2026

Mayor Nicole Gotberg

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Directors Report

July 21, 2026, Recreation and Parks Commission Meeting

Prepared by: Denis Nishihara, Director of Community Services

Item: 5.3

Subject: Welcome New Community Services Department (CSD) Team Members

Recommendation: Welcome New Team Members –

- Introduction of Wendy Vick, Community Service Specialist
- Introduction Randy Gurnee, CSUEB Student Intern

Purpose: To introduce the Department of Community Services' newest department members.

Strategic Plan Strategy: City Values - Service and Quality Dedicated to providing well planned infrastructure and high-quality services to meet current and future needs.

Background: CSD filled the position of Community Service Specialist (CSS) and onboarded in Partnership with Cal State East Bay, a summer intern to support operations and services. Currently both positions are locked into summer and sports programming while supporting overall operations including but not limited to special events and maintenance.

Discussion: Salutations



Denis Nishihara, Director

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Director's Report

July 21, 2026, Recreation and Parks Commission Meeting

Prepared by: Denis Nishihara, Director of Community Services

Item: 5.4

Subject: Community Service Department – Proposed Fee Schedule

This report will be distributed at the meeting as part of the Director's presentation for the item.

A handwritten signature in cursive script, reading "Denis Nishihara", is enclosed within a rectangular box that is slightly tilted to the right.

Denis Nishihara, Director of Community Services

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Directors Report

July 21, 2026, Recreation and Parks Commission Meeting

Prepared by: Denis Nishihara, Director of Community Services

Item: 5.5

Subject: Community Survey (Continued) – Approval Final Survey for distribution

Recommendation: Recreation and Parks Commission Review and Approval Final Community Survey for distribution.

Purpose: Present Recreation and Parks Commission with a FINAL of survey questions for Community Survey.

Strategic Plan Strategy: Strategy – Expand and Improve Public Facilities and Recreation Programs.

Background: During the Recreation and Parks Commission meeting on April 21, 2026, staff reviewed the DRAFT survey receiving feedback from both staff and administration. The final draft includes questions regarding quality of programs, parks, trails and the creek. There is a total of 10 questions with the focus on gathering feedback pertaining to recreation and parks services. The overall goal will be to collect information to support prioritizing resources based on the needs of Placerville residents. Staff anticipate this is the first step to confirm current plans for programs and services or to refocus efforts to the identified needs of residents.

Discussion: Review and discuss questions and outreach. You may click the title link below to access FINAL [Placerville Recreation and Parks Community Survey](#) online or enter the link into your browser. You may also access the survey via the QR Code below, should you choose to use another device.

Scan Here:



Denis Nishihara, Director

Recreation, Parks, Trail and Creek Survey

1. Are you a resident of the City of Placerville?

- ☐ Yes, my address is in the City limits.
- ☐ No, my address is outside the City limits.
- ☐ I am not sure.
- ☐ Other (please specify)

2. How often do you visit a park, walk the trail, visit the creek or enroll into a program?

- ☐ Never (0)
- ☐ Rarely (1)
- ☐ Often (3)
- ☐ Regularly (5)
- ☐ Other (please specify)

3. Please share a recent experience in a park, at an event, on the trail, near a creek or in a program.

4. On a scale of 1 to 5 (1 being very dissatisfied and 5 being very satisfied), how do you feel about the overall quality, variety, and accessibility of parks and recreation services in the City of Placerville?

0 ☐ 5

5. What types of recreation activities are you interested in participating in?

6. How would you rate the physical condition of the parks?

Excellent

☐

Good

☐

Ok

☐

Fair

☐

Poor

☐

7. How would you rate the physical condition of the trail?

Excellent	Good	Ok	Fair	Poor
☐	☐	☐	☐	☐

8. How would you rate the physical condition of the playgrounds?

Excellent	Good	Ok	Fair	Poor
☐	☐	☐	☐	☐

9. I would like to learn more. (All information shall be kept confidential.)

First name	
Last name	
Email	

10. Please help me verify my address as a City of Placerville Resident:

Street address	
Street address line 2	
City	
State	Select state
Zip code	

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Directors Report

July 21, 2026, Recreation and Parks Commission Meeting

Prepared by: Denis Nishihara, Director of Community Services

Item: 5.6

Subject: Department Update

Recommendation: Recreation and Parks Commission to Receive Report

Purpose: Provide Recreation and Parks Commission with a verbal update to the status of the Community Services Department.

Strategic Plan Strategy: Informative Presentation and Dialog – PowerPoint Presentation

Background: The Recreation and Parks Commission regularly receives updates from staff regarding departmental activities, projects, and strategic planning efforts.

Discussion: Time permitted for recommendations, inquiries and requests as resources permit.



Denis Nishihara, Director

This is a non-action item – Receive and File