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foothill community built on California's rich gold rush history.*



City Manager's Report
July 14, 2026 City Council Meeting
Prepared by: Regina O'Connell, City Clerk
Item #: 7.4

Subject: Receive and File Update on Recent Public Records Requests

Recommendation: Receive and File Update on Recent Public Records Requests.

Purpose: The purpose of this item is to inform the City Council of recent public records requests.

Strategic Plan Strategy: N/A

Background: In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

Discussion: Currently, the City Clerk's office has three open public records requests, which are highlighted in the table below. Staff is working to complete and close out the requests.

DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	RECEIVED FROM
3/16/2026	Comprehensive ADA Title II Compliance (rolling production)	Sandra Milena Velandia-Peña / Velandia Tech Law Group
6/15/2026	Historical or pending building permits + certificate of occupancy for 681 Main Street	Lucy Mulvey/Stratus Engineering Assoc.
6/23/2026	3255 Clark Street: open violations, permits, or liens	Tawnie Taylor/Mortgage Contracting Services
6/23/2026	Purchase order records issued between January 1, 2023, and the present	Owen Collins/The Data Branch
6/23/2026	Bid tally for Mosquito Rd. Stabilization Proj – Phase 1 submitted on 11/14/2019	Mark Zurada
6/23/2026	Permits pulled for 621 Bee Street.	Rhiannon Guilford
6/24/2026	Investigations/disciplinary actions across all departments from Jan. 1, 2020 to present	Corey Schmidt/SacBee
6/29/2026	Purchase orders and payment records for non-person/vendors from 1/1/25 to present	Abbas Khan/Civiq IQ
6/30/2026	Pricing structure of various vendors from 2022 to present.	Scarlet Perry/The Data Branch
6/30/2026	Bid tally for Ray Lawyer Drive Pavement Rehabilitation submitted on 4/22/2019	Mark Zurada

7/1/2026	Most recent purchase agreements or lease agreements for any mail equipment	David Van/International Mailing Equip.
7/1/2026	Any changes to tobacco-related policies since January 2026 or tobacco retailer fees	Kiara Gonzalez/Public Health Institute
7/3/2026	Permit issuance report from 2020-Present	Txais Xiong
7/3/2026	Purchasing data from 4/14/26-Present	Bryce Callahan/The Data Branch
7/5/2026	All purchasing records from 1/1/2015 to current	Lisa Chatar/SmartProcure
7/6/2026	Tracking list of public records requests received between July 1, 2025 and June 30, 2026	Sean McDermott/UnGovr

Options: This report is for informational purposes only. No action is requested.

Environmental: N/A

Cost: There is no cost associated with this report.

Budget Impact: None.



Joseph Wren, Interim City Manager



Regina O'Connell, CPMC, City Clerk