



**City of Placerville
Development Services Department**

**TEMPORARY MOBILE HOME
OR COMMERCIAL COACH USE PERMIT**

The following information is in regards to how to apply for a Temporary Mobile Home or Commercial Coach Use Permit. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the City, the better we are able to serve you and help you achieve your goals.

Included is the PLANNING APPLICATION. Should you have any questions, please contact the Planning Division at (530) 642-5252. The Planning Division is located in the City Hall building at 3101 Center Street, south of U.S. Highway 50.

What is a Temporary Mobile Home or Commercial Coach Use Permit?

Temporary Mobile Home or Commercial Coach Uses are regulated by Section 10-4-6 et al of the Placerville Zoning Ordinance. A Temporary Use Permit allows certain activities to be conducted for a limited period of time. Activities may include use of a recreational vehicle as a temporary model home sales office.

The intent of Section is to permit temporary uses which meet established safety standards where a need for such has been demonstrated. Such use is to be of a temporary nature only, and a termination date shall be specified on all permits. Permits shall be granted for a period up to one year, and an extension of six (6) months or longer may be granted if good and valid reasons have been first established for such extension. A temporary mobile home or commercial coach use permit may be permitted in zones where such use will not adversely affect existing land uses.

Who approves the Temporary Use Permit?

The Temporary Use Permit is reviewed and approved by the Placerville Planning Commission at a public hearing.

Submittal requirements

1. Application: An application for a temporary mobile home or commercial coach use permit shall be filed by the owner of the property for which the permit is sought or by the authorized representative of the owner. Such application shall be made to the Commission and shall be on forms furnished by the Development Services Department. As part of the application, the following is required.

- A plot plan shall be submitted which is drawn to scale and which designates all land uses on the property, location of all structures on the property, location of proposed mobile home, commercial coach or recreational vehicle, utility connections, yard (setbacks), off-street parking;
- Valid registration for the mobile home, commercial coach, or recreational vehicle;
- Photos of the mobile home, commercial coach, or recreational vehicle;
- Other information that the Development Services Department - Planning Division may require.

2. Filing Fee: The permit applicant shall pay to the City a filing fee of \$500.00 established by resolution of the City Council to defray costs incurred by the City in notification and issuance of said temporary mobile home or commercial coach use permit.

3. Appointment: Applications are accepted by appointment only. Please call ahead for an appointment with a planner when you are ready to submit your application. Please have all required submittal information and documentation completed before your appointment. Appointments are generally made within 48 hours of your call to the Planning Division at (530) 642-5252.

Commission Findings and Decision

The Commission shall announce and record its decision and action. Such report shall recite the findings of the Commission upon which it bases its decision. If the decision is favorable to granting the temporary mobile home or commercial coach use permit, the report may also contain any conditions to be imposed, including penalties for violation of termination date.

Notification

The Development Services Director or authorized representative shall notify all property owners within three hundred feet (300') of the property for which the requested use permit ten (10) days prior to any action of the Planning Commission. If comments are received, said comments shall be included in the staff's report to the Planning Commission.

Revocation

The Commission may revoke any temporary mobile home or commercial coach use permit for noncompliance or violation of the conditions set forth in granting such permit. A written notice of intention to revoke shall be mailed to the applicant not less than ten (10) days before the Commission action.

Appeals

The Commission's decision may be appealed to City Council. A written notice of appeal and appeal fee must be submitted not less than ten (10) calendar days after the Commission action.

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Development Services Department
3101 Center Street, Placerville, CA 95667
Planning (530) 642-5252 · Building (530) 642-5240 · Engineering (530) 642-5250

APPLICATION FOR SPECIAL TEMPORARY USE PERMIT

Project Site Address _____

Assessor's Parcel No. (APN) _____ Site Size _____

Applicant Name _____

1. Legal Property Owner _____
Mailing Address _____
Phone Number _____
Email (optional) _____

2. Authorized Representative (Primary Contact Person) _____
Mailing Address _____
Phone Number _____
Email (optional) _____

If the Authorized Representative is anyone other than the Legal Property Owner, please attach a letter of authorization for the Representative to act on the Owner's behalf.

3. Explain proposed temporary use in detail (including plot or site plan for clarification)

4. Duration of use / event: Start Date: _____ End Date: _____

I hereby certify that the information and statements above referred to are in all respects true and correct to the best of my knowledge and belief.

Signed _____ Date _____
Applicant

STAFF USE ONLY

Existing Zoning _____

Existing Land Use _____

Approved _____

Date _____

FILE NO.: TUP _____

FEE (PZ): \$200

DATE PAID: _____

RECEIPT NO.: _____

CLERK: _____

ROUTED TO POLICE DEPT. FIRE DEPT. OTHER _____