



City of Placerville Planning Department

Special Temporary Use Permit Process

This document provides a brief discussion of the Special Temporary Use Permit process within the City of Placerville pursuant to City Code §10-4-7. Individuals needing additional information or clarification should contact the Planning Division at (530) 642-5252.

Uses that are subject to a special temporary use permit are those temporary uses which are required for the proper functioning of the community or are temporarily required in the process of establishing a permitted use, or constructing a public facility. Such uses shall not be detrimental in any way to the surrounding properties or to the community.

SPECIAL TEMPORARY USES

The following uses shall be allowed upon the issuance of a temporary use permit:

1. Temporary outside display and sales of merchandise in the C or CG Zone.
2. Christmas tree sales.
3. Carnivals, circuses, special events of not over seventy two (72) consecutive hours.
4. Parking and storage of materials and earth moving or construction equipment incidental to the carrying on of a public works project, subdivision or construction project.
5. Such other uses as the Planning Commission may, by resolution, deem to be within the intent and purpose of this Section.
6. Caretaker units/night watchman facilities (Planning Commission determination).
7. Temporary parking lots in the C, HWC and HC Zone, as temporary and accessory to an approved use and/or construction project. (PC Res. 2010-01, 17 Aug. 2010).
8. Temporary parking lots in the BP Zone as temporary and accessory to an approved use and/or construction project. (PC Res. 2020-01, 18 Feb 2020).
9. Short-Term Rental in the CBD Zone (PC Res. 2021-01, 6 Apr 2021).
10. Short-Term Rental in the HWC Zone (PC Res. 2021-02, 6 Apr 2021).

SPECIAL TEMPORARY USE PERMIT PROCEDURE

1. Application and filing fee for a special temporary use permit may be submitted by the property owner or their authorized agent. All applications shall be filed with the Development Services Department, and shall include a filing fee for each applicant, as determined by resolution of the City Council. An appointment must be scheduled for application submittal.

Note: The Development Services Department may require any information of the applicant which may be necessary to make a determination concerning the proposed use.

2. Determination: An application for special temporary use permit shall be reviewed by the Development Services Department. The Development Services Director shall approve, conditionally approve, or disapprove the application. Approval or conditional approval shall be given only when in the judgment of the Development Services Director; such approval is within the intent and purpose of this Zoning Title.
3. Special temporary use permits shall specify the period of time set by the Development Services Director during which the use may be carried out, not to exceed one year from date of issuance of the permit.

APPEALS

If the applicant or affected person is dissatisfied with the decision of the Development Services Director they may appeal to the Planning Commission within ten (10) days after the decision is rendered. Such appeal shall be in writing and shall be filed with the Development Services Department along with an appeal fee set by resolution of the City Council. Upon the receipt of a completed appeal, the date, time and place to hear such appeal will be established.

City of Placerville
Community Development Department, Planning Division
3101 Center Street, Placerville, California 95667
(530) 642-5252



City of Placerville

Development Services Department
3101 Center Street, Placerville, CA 95667
Planning (530) 642-5252 · Building (530) 642-5240 · Engineering (530) 642-5250

APPLICATION FOR SPECIAL TEMPORARY USE PERMIT

Project Site Address _____

Assessor's Parcel No. (APN) _____ Site Size _____

Applicant Name _____

1. Legal Property Owner _____
Mailing Address _____
Phone Number _____
Email (optional) _____

2. Authorized Representative (Primary Contact Person) _____
Mailing Address _____
Phone Number _____
Email (optional) _____

If the Authorized Representative is anyone other than the Legal Property Owner, please attach a letter of authorization for the Representative to act on the Owner's behalf.

3. Explain proposed temporary use in detail (including plot or site plan for clarification)

4. Duration of use / event: Start Date: _____ End Date: _____

I hereby certify that the information and statements above referred to are in all respects true and correct to the best of my knowledge and belief.

Signed _____ Date _____
Applicant

STAFF USE ONLY

Existing Zoning _____

Existing Land Use _____

Approved _____

Date _____

FILE NO.: TUP _____

FEE (PZ): \$200

DATE PAID: _____

RECEIPT NO.: _____

CLERK: _____

ROUTED TO POLICE DEPT. FIRE DEPT. OTHER _____