



**CITY OF PLACERVILLE, CALIFORNIA  
APPLICATION FOR  
SHORT TERM RENTAL (STR)**

DATE: \_\_\_\_\_  
STR NO. \_\_\_\_\_  
RECIPT NO. \_\_\_\_\_  
FEE (PZ): \$200

This application is to request a permit for a Short Term Rental (STR) within the City of Placerville as permitted under Placerville Zoning Ordinance 10-4-20. Separate applications are required for STRs located within separate buildings on the same APN.

Rental Address: \_\_\_\_\_ APN: \_\_\_\_\_  
No. Units: \_\_\_\_\_ No. Parking: \_\_\_\_\_  
No. Bedrooms: \_\_\_\_\_  
Zoning:  CBD  C  HWC

**Property Owner Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
City Business License No: \_\_\_\_\_  
El Dorado Disposal Account No.: \_\_\_\_\_  
Transient Occupancy Registration Certificate No.: \_\_\_\_\_

**Responsible Person Information (if different from above):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Agency Name: \_\_\_\_\_  
(If applicable)  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_

**--STAFF USE ONLY--**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_  
Expires: \_\_\_\_\_

**On-Site Inspection(s):**  
Building Official: \_\_\_\_\_  
Date: \_\_\_\_\_  
El Dorado County Fire:

The following checklists outline required material to be submitted with your application packet. If all the applicable information is not provided, the application will be deemed incomplete. Please check off completed items in the applicant column to be sure you have met all requirements.

<b>Applicant</b>	<b>City</b>	<b>Application Requirements</b>
<input type="checkbox"/>	<input type="checkbox"/>	1. Completed copy of the STR application. For the renewal of an STR permit, a new location map, site plan, and floor plan shall be submitted if changes have occurred since last issuance.
<input type="checkbox"/>	<input type="checkbox"/>	2. Proof of ownership (recorded Grant Deed), only required for new STR applications or if the property has changed title since the last tax roll.
<input type="checkbox"/>	<input type="checkbox"/>	3. Possession of current City Business License.
<input type="checkbox"/>	<input type="checkbox"/>	4. Possession of Transient Occupancy Registration Certificate from City of Placerville City Clerk.
<input type="checkbox"/>	<input type="checkbox"/>	5. Active / current garbage collection account with El Dorado Disposal to include collection of green waste / food waste.
<input type="checkbox"/>	<input type="checkbox"/>	6. Signed property owner's acknowledgement ( <i>to be resubmitted annually</i> ).
<input type="checkbox"/>	<input type="checkbox"/>	7. Signed responsible person's acknowledgement ( <i>to be resubmitted annually</i> ).
<input type="checkbox"/>	<input type="checkbox"/>	8. Paved parking for guests.
<input type="checkbox"/>	<input type="checkbox"/>	9. Appropriate number of paved parking spaces for the proposed occupancy of STR units.
<input type="checkbox"/>	<input type="checkbox"/>	10. A site location map.
<input type="checkbox"/>	<input type="checkbox"/>	11. Site plan drawn to scale showing the property boundaries, all structures labeled as to their use, and parking areas showing number of spaces provided with dimensions.
<input type="checkbox"/>	<input type="checkbox"/>	12. Floor plan of all buildings to serve as short-term rental with all rooms labeled as to their use.
<input type="checkbox"/>	<input type="checkbox"/>	13. Provide copies, or draft renderings, of any required signage. I. <u>Interior</u> : a. Maximum Occupancy; Excessive Noise Prohibited between 10:00 pm – 8:00 am; 24-Hour Contact (Name and Number); City of Placerville Police Department Non-Emergency Number (530) 642-5210; Information on the high fire risk area and directions for how to sign up for El Dorado County Code Red. b. Transient Occupancy Registration Certificate. II. <u>Exterior</u> : a. Permit Number (STR XX-XX); Maximum Occupancy; Excessive Noise Prohibited between 10:00 pm – 8:00 am; 24-Hour Contact (Name and Number); City of Placerville Police Department Non-Emergency Number (530) 642-5210; and Complaints: <a href="mailto:pv.planning@gmail.com">pv.planning@gmail.com</a>
<input type="checkbox"/>	<input type="checkbox"/>	14. EDC Fire and Life Safety Inspection.
<input type="checkbox"/>	<input type="checkbox"/>	15. Payment of applicable application fees.
<input type="checkbox"/>	<input type="checkbox"/>	16. City of Placerville Building Official Inspection.



**CITY OF PLACERVILLE, CALIFORNIA**  
**Short Term Rental (STR)**  
**Property Owner's Acknowledgement & Certification**

Initials

I understand that I am responsible for compliance with the provisions of the STR Ordinance, Placerville Zoning Ordinance 10-4-20, and that failure to comply shall be deemed non-compliance by the City.

\_\_\_\_\_

I understand that STR permits shall only be issued to the owner(s) of the property and the permit is not transferable upon sale of property.

\_\_\_\_\_

I understand that the Responsible Person must be available to guests and, should the need arise, the City of Placerville 24/7 and be able to be on site within one (1) hour.

\_\_\_\_\_

I understand that before renting the unit(s), I must clearly post the permit required information (see Form C) within the interior and on the exterior of the unit.

\_\_\_\_\_

I understand that before renting the unit(s), I must clearly post the maximum occupancy of each STR in within each unit.

\_\_\_\_\_

I agree to include the STR permit number in all advertisements for guests as designated in the ordinance.

\_\_\_\_\_

I agree to obtain the name, address and contact information for each renter age 18 or older. This information will be kept on file for three years and would be made available to the City of Placerville within fifteen (15) business days upon written request from the City.

\_\_\_\_\_

I agree to ensure the occupants and/or guests comply with noise requirements, and that excessive noise shall be prohibited between the hours of 10:00 pm and 8:00 am.

\_\_\_\_\_

I agree to provide sufficient parking to meet the City's on-site parking requirements.

I agree to provide guests information on the high fire risk area and directions for how to sign up for El Dorado County RAVE.

\_\_\_\_\_

I understand I am required to complete the El Dorado County Fire Inspection Annually.

\_\_\_\_\_

I understand that any use or condition caused or permitted to exist in violation of any provision of the City Code or the STR permit shall be and hereby is declared a subject nuisance and may be summarily abated by the City pursuant to Code of Civil Procedure Section 731, City Code 10-3-8, 10-3-9, and 10-3-10, or any other remedy available to the City.

\_\_\_\_\_

I have read all regulations pertaining to the operation of a STR and agree to comply with all conditions of the STR permit.

\_\_\_\_\_

I certify that the information submitted in this application is true and accurate in all respects. I agree to all the above provisions and certify the above is true and accurate.

\_\_\_\_\_  
Property Owner Name (Print)

\_\_\_\_\_  
Property Owner Signature

Date: \_\_\_\_\_



**CITY OF PLACERVILLE, CALIFORNIA**  
**Short Term Rental (STR)**  
**Responsible Person Acknowledgement & Certification**

Initials

I understand that I am responsible for compliance with the provisions of the STR Ordinance, Placerville Zoning Ordinance 10-4-20, and that failure to comply shall be deemed non-compliance by the City. \_\_\_\_\_

I understand that I, the Responsible Person, must be available to guests and, should the need arise, the City of Placerville 24/7 and be able to be on site within one (1) hour. \_\_\_\_\_

I understand that before renting the unit(s) that the permit required information (see Form C) must be posted within the interior and on the exterior of the unit. \_\_\_\_\_

I understand that before renting the unit(s), the maximum occupancy of each STR must be clearly posted in within each unit. \_\_\_\_\_

I agree to include the STR permit number in all advertisements for guests as designated in the ordinance. \_\_\_\_\_

I agree to obtain the name, address and contact information for each renter age 18 or older. This information will be kept on file for three years and would be made available to the City of Placerville within fifteen (15) business days upon written request from the City. \_\_\_\_\_

I agree to ensure the occupants and/or guests comply with noise requirements, and that excessive noise shall be prohibited between the hours of 10:00 pm and 8:00 am. \_\_\_\_\_

I agree to provide sufficient parking to meet the City's on-site parking requirements. \_\_\_\_\_

I agree to provide guests information on the high fire risk area and directions for how to sign up for El Dorado County RAVE. \_\_\_\_\_

I understand that any use or condition caused or permitted to exist in violation of any provision of the City Code or the STR permit shall be and hereby is declared a subject nuisance and may be summarily abated by the City pursuant to Code of Civil Procedure Section 731, City Code 10-3-8, 10-3-9, and 10-3-10, or any other remedy available to the City. \_\_\_\_\_

I have read all regulations pertaining to the operation of a STR and agree to comply with all conditions of the STR permit. \_\_\_\_\_

I certify that the information submitted in this application is true and accurate in all respects. I agree to all the above provisions and certify the above is true and accurate.

\_\_\_\_\_  
Responsible Party (Print)

\_\_\_\_\_  
Responsible Party Signature

Date: \_\_\_\_\_



## CITY OF PLACERVILLE, CALIFORNIA SHORT-TERM RENTAL(S)

### Required Signage

All STRs are required to post **interior signage** clearly stating the following:

#### I. General Information

- a. Maximum Occupancy
- b. Excessive Noise Prohibited between 10:00 pm – 8:00 am
- c. 24-Hour Contact
  - i. Name
  - ii. Number
- d. City of Placerville Police Department Non-Emergency Number (530) 642-5210
- e. Information on the high fire risk area and directions for how to sign up for El Dorado County RAVE.

#### II. Transient Occupancy Registration Certificate.



All STR are required to post one **exterior sign** clearly stating the following information:

- a. Permit Number (STR XX-XX)
- b. Maximum Occupancy
- c. Excessive Noise Prohibited between 10:00 pm – 8:00 am
- d. 24-Hour Contact
  - i. Name
  - ii. Number
- e. City of Placerville Police Department Non-Emergency Number (530) 642-5210
- f. Complaints: [pv.planning@gmail.com](mailto:pv.planning@gmail.com)



## CITY OF PLACERVILLE, CALIFORNIA SHORT TERM RENTALS (STR)

### Inspection Checklist

Site Address: \_\_\_\_\_ APN: \_\_\_\_\_

Square Footage: \_\_\_\_\_ No. of Floors: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Occupancy: \_\_\_\_\_ Fee: \_\_\_\_\_

STR Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Inspector Name: \_\_\_\_\_ District: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

EXTERIOR INSPECTION AND REQUIREMENTS		INITIAL
1	Clearly visible street address	
2	Outdoor fire areas and fire pits meet requirements	
4	Pool	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Spa	Yes <input type="checkbox"/> No <input type="checkbox"/>

REMARKS:

INTERIOR INSPECTION AND REQUIREMENTS		INITIAL
6	Interior signage meets requirements	
7	Smoke alarms functional	
8	Carbon Monoxide alarms functional	
9	Land line phone service installed (if cell service is inadequate)	
10	NFPA 13D residential sprinkler system functional, if applicable	
11	2A:10BC fire extinguishers are properly placed	
12	No extension cords used as permanent wiring	
13	Number of bedrooms not less than the number stated in the permit application	
14	Windows in bedrooms are operable and unobstructed	
15	Pool	Yes <input type="checkbox"/> No <input type="checkbox"/>
16	Spa	Yes <input type="checkbox"/> No <input type="checkbox"/>

REMARKS:

I, undersigned, understand and acknowledge that the purpose of this inspection is to verify compliance with the City of Placerville's Short Term Rental (STR) Zoning Ordinance, Section 10-4-20, and to verify the accuracy of the information submitted in the STR permit application, and that this inspection is not a fire and life safety inspection.

STR Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_



# CITY OF PLACERVILLE, CALIFORNIA SHORT TERM RENTALS (STR)

## Inspection Checklist

Building Features: Sq. Ft. \_\_\_\_\_ Stories: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Occupancy Load: \_\_\_\_\_

Access: \_\_\_\_\_ Knox Box Location: \_\_\_\_\_

Gas Utilities Location: \_\_\_\_\_ Elect Utilities Location: \_\_\_\_\_ Emergency Generator Location: \_\_\_\_\_

Special Considerations: \_\_\_\_\_

### General Street View / Side A

Map Book #: \_\_\_\_\_

Hydrant Location: \_\_\_\_\_  
\_\_\_\_\_

Cross Street: \_\_\_\_\_  
\_\_\_\_\_

### Side "C" Photo

### Building Plot Plan

Notes:



## CITY OF PLACERVILLE SHORT-TERM RENTAL (STR) SAFETY REQUIREMENTS



### INSPECTION REQUIREMENTS

[City of Placerville Zoning Ordinance Section 10-4-20 \(Ordinance No. 1710\)](#)

### SMOKE AND CARBON MONOXIDE ALARMS

All STRs require smoke and carbon monoxide alarms installed in accordance with the 2022 California Residential Code (CRC) and will be verified at the time of your fire and life safety inspection.

#### PLEASE NOTE:

- Alarms must be installed prior to, and available to inspect at the time of Fire Safety inspection.

#### Smoke Alarms shall be installed in the following locations:

- In each sleeping room;
- Outside each sleeping area (hall way) in the immediate vicinity of the bedrooms; and
- On each additional story of the dwelling, including basements but not including crawl spaces and uninhabitable attics.

#### Carbon Monoxide Alarms shall be installed in the following locations:

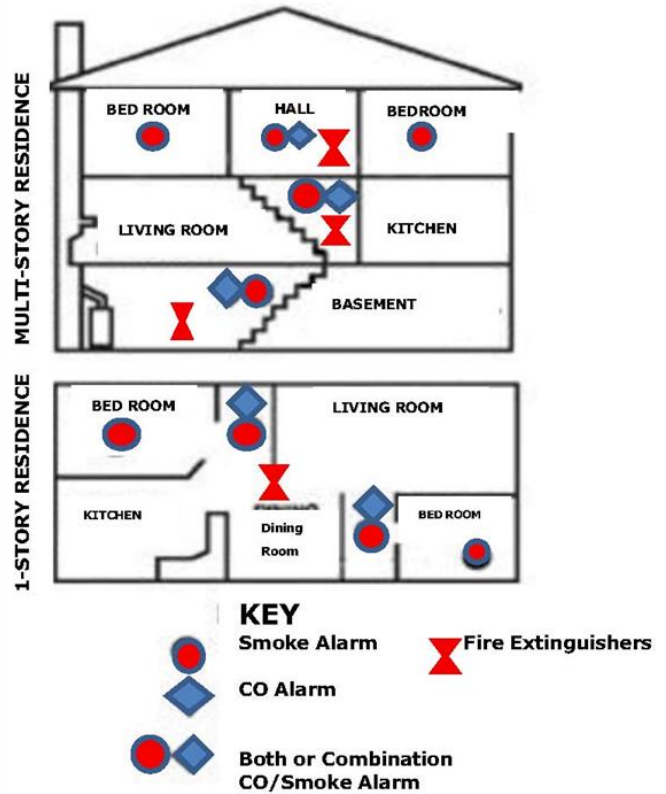
- Outside each separate dwelling unit sleeping area in the immediate vicinity of the bedroom(s);
- On every level of a dwelling unit including basements; and
- Where a fuel-burning appliance is located within a bedroom or its attached bathroom, a carbon monoxide alarm shall be installed within the bedroom.

### FIRE EXTINGUISHERS

- Size: 2A:10BC
- On each story of the dwelling, including basements but not including crawl spaces and uninhabitable attics.
- Mounted in a conspicuous location (outside of closets) within 75-foot reach.
- Must be professionally inspected annually or have receipted taped to extinguisher if purchased within a year.
- Within 30-feet of the kitchen.



Installation Location	Smoke Alarm	Carbon Monoxide Alarm	Fire Extinguisher
In each sleeping room	X		
Outside each sleeping room	X	X	
On every story of the structure	X	X	X
Sleeping room with a fuel-burning appliance		X	
Within 75-foot reach			X



**FIRE PITS AND BBQs: Outdoor fire areas and fire pits shall**

- Be propane, natural gas, wood, or charcoal burning, portable or built in (fire pits)
- Propane, natural gas, pellet, or charcoal (barbecues)

*All forms of open flame are prohibited during red flag weather conditions.*

**NFPA 13D Residential sprinkler system functional, if installed:**

- Annual service tag on riser

**Windows in bedrooms must be operable, with no bars or other obstructions that prevent egress.**

**Extension cords are not used as permanent wiring for lights or appliances.**