



## APPLICATION FOR APPOINTMENT TO THE RECREATION & PARKS COMMISSION

THREE (3) SEATS WITH TERMS EXPIRING MARCH 1, 2023

Deliver applications to: City Clerk, 3101 Center Street, Placerville, CA 95667, faxed to: 530-642-5538, or emailed to: [roconnell@cityofplacerville.org](mailto:roconnell@cityofplacerville.org).

**Deadline for submitting applications is Wednesday, February 13, 2019.**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RESIDENTIAL ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE: CELL \_\_\_\_\_ RESIDENCE \_\_\_\_\_

REASON YOU ARE REQUESTING APPOINTMENT:

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QUALIFICATIONS:

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DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

You may attach additional sheets as necessary

## Summary of Resolution No. 5902

**Membership:** The membership shall consist of five (5) regular members and one student member appointed by the City Council.

**Terms of Office:** The term of office for the regular members shall be four (4) years, and shall expire on March 1 of odd numbered years. The terms of three (3) members of the Commission shall run simultaneous to the same year in which a City Council election is held for three seats. The terms of the other two (2) members of the Commission shall run simultaneous to the same year in which a Council election is held for two seats.

**Vacancies:** Vacancies on said Commission, from whatever cause, shall be filled by the City Council; any vacancy filled mid-term shall be for the remaining term of the term being filled.

**Officers of the Board:** The Recreation and Parks Commission shall select one of its members as Chairperson and one of its members as Vice-Chairperson.

**Meetings of the Commission:** The Recreation and Parks Commission shall meet on the third Wednesday of each month at 6:00 P.M. All meetings shall be held open to the general public and proper notices shall be given to the press of all meetings.

**Organization and Procedure:** The Commission may make and alter all rules and regulations governing its organization and procedure not inconsistent with Resolution No. 5902 and successor Resolutions, or any Ordinance of the City.

Three (3) of the five (5) regular members shall constitute a quorum. The affirmative vote of a majority of the quorum is required to take any action. The Commission shall keep an accurate record of its proceedings and actions.

**Secretary to the Recreation and Parks Commission:** The City Manager shall appoint an officer or employee of the City who shall act as Secretary to the Recreation and Parks Commission.

**Functions of the Recreation and Parks Commission:** The function of the Recreation and Parks Commission shall be to act in an advisory capacity to the City Council and the Community Services Director in all matters pertaining to parks and public recreation, and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.