

## MINUTES

PLACERVILLE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 28, 2020

5:00 Closed Session  
6:00 P.M. Open Session

CITY COUNCIL CHAMBERS – TOWN HALL  
549 MAIN STREET, PLACERVILLE, CA 95667

### **\* COVID-19 NOTICE \***

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California and the El Dorado County Health Official's March 19, 2020 Shelter in Place Order, the City Council Chamber will not be physically open to the public and City Councilmembers will be teleconferencing into the meeting via Zoom Video Communications.

### **5:00 CLOSED SESSION**

**Item 1: Conference with Real Property Negotiator  
Government Code § 54956.8**

Properties: 515 and 525 Main Street  
Negotiating Parties: El Dorado County and City of Placerville  
Under Negotiation: Price, terms, and payment

**Item 2: Conference with Legal Counsel – Liability Claims  
Government Code §54956.95**

Claimant Name: January Liljegren  
Agency claimed against: City of Placerville  
Request to File Late Claim

**Item 3: Conference with Labor Negotiators  
Patrick Clark, Cleve Morris, Dave Warren  
Government Code §54957.6**

### **6:00 P.M. OPEN SESSION**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

*The Mayor called the meeting to order at 6:00 p.m. and The Pledge of Allegiance to the Flag was recited.*

**2. ROLL CALL: Present: Saragosa, Thomas, Acuna, Borelli, Taylor**

**3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**

**3.1 Public Records Request Update (Ms. O’Connell)**

*The City Clerk gave a brief update on current public records requests. Public comment was received from Kirk Smith and caller #846.*

**3.2 Brief Comments by City Council**

*Brief comments were made by the City Council.*

**4. CLOSED SESSION REPORT – City Attorney Driscoll**

*The City Attorney reported the claim of January Liljegren was unanimously rejected by the City Council and no other reportable action was taken on the remaining items.*

**5. ADOPTION OF AGENDA**

*It was moved by Councilmember Acuna and seconded by Councilmember Borelli that the City Council adopt the agenda as presented. The motion was passed by the following vote:*

- AYES: Acuna, Borelli, Saragosa, Taylor, Thomas
- NOES: None
- ABSENT: None
- ABSTAIN: None

**6. CEREMONIAL MATTERS**

**6.1 Proclamation for Peace Officers’ Memorial Day and Police Week (Mayor Saragosa)**

*The Mayor read the proclamation and the Chief of Police addressed the City Council.*

**7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS**

**7.1 Written Communication**

*Written communication was received for Items 8.6, 12.1, 12.2, and 12.3.*

**7.2 Oral Communication**

*Oral communication was received from Mandi Rodriguez, Michael Drobesh, and caller #846.*

**8. CONSENT CALENDAR**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

**8.1 Approve the Minutes of the Regular City Council Meeting of April 14, 2020 (Ms. O’Connell)**

*Approved the Minutes of the regular City Council meeting of April 14, 2020.*

**8.2 Approve the Accounts Payable Register (Mr. Warren)**

*Approved the Accounts Payable Register.*

**8.3 Approve the Payroll Register for Pay Periods 21 and 22 (Mr. Warren)**

*Approved the payroll register for pay periods 21 and 22.*

**8.4 Adopt a Resolution:**

**1. Approving Construction Contract Change Order 52 in the amount of \$44,556.00 with Doug Veerkamp General Engineering, Inc. for the Western Placerville Interchange, Phase 2 Project (CIP #41828) and Authorizing the City Manager to Execute the Same; and**

**2. Approving a Budget Appropriation in Cal Recycle Reimbursement Funds in the Amount of \$10,640.00 for the Said Project (Ms. Neves)**

**Resolution No. 8848**

*Adopted a resolution for the following actions:*

*1. Approving Construction Contract Change Order 52 in the amount of \$44,556.00 with Doug Veerkamp General Engineering, Inc. for the Western Placerville Interchange, Phase 2 Project (CIP #41828) and authorizing the City Manager to execute the same; and*

*2. Approving a budget appropriation in Cal Recycle Reimbursement Funds in the amount of \$10,640.00 for the said project.*

**8.5 Adopt a Resolution Approving a Street Frontage Improvement Agreement (SF-401) for the Property Located at 1006 Roddan Court, Identified as Assessor’s Parcel Number 002-251-33-100, and Authorize the City Engineer to Process the Agreement and to Record the Agreement at the El Dorado County Office of the Recorder (Ms. Neves)**

**Resolution No. 8849**

*Adopted a resolution approving a Street Frontage Improvement Agreement (SF-401) for the property located at 1006 Roddan Court, identified as Assessor's Parcel Number 002-251-33-100, and authorize the City Engineer to process the agreement and to record the agreement at the El Dorado County Office of the Recorder.*

**8.6 Adopt a Resolution:**

- 1. Ratifying Contract Change Orders #3, #4, & #5 in the Total Aggregate Amount of \$0.00 with Syblon Reid Construction, Inc. (SRC) for the Sewer Lift Station Rehabilitation, Phase II Project (CIP #40330); and**
- 2. Authorizing the City Engineer to Execute a Notice of Completion and Instructing the City Clerk to Record Said Notice with the El Dorado County Recorder's Office for the Project; and**
- 3. Authorizing the Assistant City Manager/Director of Finance to Release all Remaining Retention being held for Construction Security, not more than Sixty (60) Days After the Notice of Completion Filing for the said Project, per Public Contract Code 7107(c) (Ms. Neves)**

**Resolution No. 8850**

*Public comment was received from Sue Rodman.*

*Adopted a resolution for the following actions:*

- 1. Ratifying Contract Change Orders #3, #4, & #5 in the Total Aggregate Amount of \$0.00 with Syblon Reid Construction, Inc. (SRC) for the Sewer Lift Station Rehabilitation, Phase II Project (CIP #40330); and*
- 2. Authorizing the City Engineer to Execute a Notice of Completion and Instructing the City Clerk to Record Said Notice with the El Dorado County Recorder's Office for the Project; and*
- 3. Authorizing the Assistant City Manager/Director of Finance to Release all Remaining Retention being held for Construction Security, not more than Sixty (60) Days After the Notice of Completion Filing for the said Project, per Public Contract Code 7107(c)*

**8.7 Adopt a Resolution:**

- 1. Approving a Cooperative Agreement (03-0719) with the California Department of Transportation (Caltrans) for an Amount not to Exceed \$55,000 in State Highway Operation and Protection Program (SHOPP) Minor Revenues for Slurry Seal on Highway 49 at Main Street as Part of the Lower Main Street Asphalt Rehabilitation Project (CIP# 41910) and Authorizing the City Manager to Execute the Same; and**

**2. Approving a Budget Appropriation in the Amount of \$55,000 in SHOPP Minor Revenue for the Said Project; and**

**3. Approving a Contract Change Order (CCO #1) in the Amount of \$51,662 with Doug Veerkamp General Engineering, Inc. for the Said Project and Authorize the City Manager to Execute the Same (Mr. Stone)**

**Resolution 8851**

*Adopted a resolution for the following actions:*

*1. Approving a Cooperative Agreement (03-0719) with the California Department of Transportation (Caltrans) for an amount not to exceed \$55,000 in State Highway Operation and Protection Program (SHOPP) Minor Revenues for Slurry Seal on Highway 49 at Main Street as part of the Lower Main Street Asphalt Rehabilitation Project (CIP# 41910) and authorizing the City Manager to execute the same; and*

*2. Approving a Budget Appropriation in the amount of \$55,000 in SHOPP Minor Revenue for the said project; and*

*3. Approving a Contract Change Order (CCO #1) in the amount of \$51,662 with Doug Veerkamp General Engineering, Inc. for the said project and authorize the City Manager to execute the same.*

**8.8 Receive and File March Fire Station 25 Run Report (Chief Cordero)**

*Received and filed the March Fire Station 25 Run Report.*

*Public comment was received on Item 8.6. It was moved by Councilmember Taylor and seconded by Councilmember Borelli that the City Council approve the Consent Calendar as presented. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas

NOES: None

ABSENT: None

ABSTAIN: None

**9. ITEMS PULLED FROM THE CONSENT CALENDAR**

*No items were pulled from the Consent Calendar.*

**10. ORDINANCES**

*No ordinances were scheduled.*

**11. PUBLIC HEARINGS**

*No public hearings were scheduled.*

## **12. DISCUSSION/ACTION ITEMS**

### **12.1 Review and Provide Direction to Staff on Letter to the Governor and State Legislators Regarding Covid-19 (Mr. Morris)**

*The City Manager presented the report and responded to Council questions. Public comment was received from Lexi Boeger, Michael Drobesh, Kirk Smith, Kathi Lishman, Brian Veerkamp, Mandi Rodriguez, and Tony Windle. Following Council discussion, it was moved by Councilmember Acuna and seconded by Vice-Mayor Thomas that the City Council approve the City Manager's letter to the Governor as well as request a response to the letter within 10 days, and ensure the City's medical data is in line with what was approved by the County. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

*The Mayor called for a brief recess.*

### **12.2 Acknowledge and File the Fiscal Year 2019/2020 Mid-Year Budget Report No. 2 as Presented and Provide Direction to Staff in Addressing the Forecasted Budget Deficits Due to the Negative Impacts of the COVID-19 Pandemic (Mr. Warren)**

*The Director of Finance/Assistant City Manager presented the mid-year budget report and responded to Council questions. Public comment was received from Michael Drobesh and Sue Rodman. The item was acknowledged and filed.*

### **12.3 Review And Approve Potential Cost Saving Measures To Address Budget Shortfalls (Mr. Morris)**

*The City Manager summarized the item and responded to Council questions. Public comment was received from Michael Drobesh and Sue Rodman. Following Council discussion, it was moved by Councilmember Acuna and seconded by Vice-Mayor Thomas that the City Council approve potential cost saving measures to address budget shortfalls as well as review existing contracts for cost-saving potential. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS**

- **El Dorado County Transit Authority**

*No report.*

- **El Dorado County Transportation Commission**

*No meeting; however, Woodrow Deloria has been keeping the Commission updated on current issues via email.*

- **LAFCO (El Dorado Local Agency Formation Commission)**

*The budget was recently discussed in a Zoom meeting.*

- **SACOG (Sacramento Area Council of Governments)**

*The Council received an update on the Green Means Go program.*

- **Placerville Fire Safe Council**

*No report.*

### **14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

*No future agenda items were requested.*

### **15. CITY MANAGER AND STAFF REPORTS**

*No City Manager and Staff reports.*

### **16. UPCOMING ITEMS**

*Items tentatively scheduled for the next City Council meeting of May 12, 2020 include: NPDES 19/20 contract with RBI, WPI 2.2 Release of Construction Management RFP/Dokken’s Amendment Budget Transfer, Real Estate and Survey Services and new CIP Giovanni Sewer Improvement Project, Clay Street Cultural Studies Amendment, UBBL Landscape Maintenance Agreement with Caltrans, Mosquito Road CCO, WPI Phase 2 - memorial/trailhead plaque CCO, Draft Traffic Calming Manual, Measure J Report, Investment Report, HDL Audit Contract, and SMUD Letter.*

### **17. ADJOURNMENT @ 9:51 p.m.**

The next regularly scheduled Council meeting will be held on May 12, 2020, 5:30 P.M. Closed Session, 6:00 P.M. Regular Meeting.

Regina O’Connell, City Clerk