

**CITY OF PLACERVILLE  
CITY COUNCIL**

**MINUTES**

Regular City Council Meeting

**March 10, 2020**

City Council Chambers – Town Hall  
549 Main Street, Placerville, CA 95667

No Closed Session Scheduled  
6:00 P.M. Open Session

**NO CLOSED SESSION SCHEDULED**

**6:00 P.M. OPEN SESSION**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

*The Mayor called the meeting to order at 6:00 p.m. and The Pledge of Allegiance to the Flag was recited.*

**2. ROLL CALL: Present: Saragosa, Thomas, Acuna, Borelli, Taylor**

**3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**

**3.1 Brief Comments by City Council**

*Brief comments were made by the City Council. Public Health Officer, Dr. Nancy Williams, was in attendance and provided a brief update on the current COVID-19 pandemic.*

**4. CLOSED SESSION REPORT – City Attorney Driscoll**

*No Closed Session was scheduled.*

**5. ADOPTION OF AGENDA**

*It was moved by Councilmember Taylor and seconded by Councilmember Acuna that the City Council move items 15.1, 15.2, and 12.1 thru 12.3 before Item 7.1 and adopt the agenda as modified. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas

NOES: None  
ABSENT: None  
ABSTAIN: None

**6. CEREMONIAL MATTERS**

*No ceremonial matters were scheduled.*

**7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS**

**7.1 Written Communication**

*The City Manager stated a letter had been received from SMUD regarding annexation of El Dorado County into their District.*

*Written comments from Maureen Dion-Perry were read by Claire Vandam.*

**7.2 Oral Communication**

*Oral communication was received from Claire Vandam, Cheryl Traynor, Jennifer Chapman, Don Vanderkar, Steve Neau, and Jonathan Gainsbrugh.*

**8. CONSENT CALENDAR**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

**8.1 Approve the Minutes of the Regular City Council Meeting of February 25, 2020 (Ms. O’Connell)**

*Approved the Minutes of the regular City Council meeting of February 25, 2020.*

**8.2 Approve the Accounts Payable Register (Mr. Warren)**

*Approved the Accounts Payable Register.*

**8.3 Approve the Payroll Register (Mr. Warren)**

*Approved the Payroll Register.*

**8.4 Adopt a Resolution:**

**1. Approving an Easement Offer to PG&E and AT&T for the Relocations of Electrical and Telecom Facilities on a City Owned**

**Property for the Future Construction of the Placerville Station II, Phase I Project (CIP # 40708); and**

**2. Authorizing the City Engineer to Execute any Documents Associated with the said Easement (Ms. Neves)**

**Resolution No. 8833**

*Adopted a resolution for the following actions:*

- 1. Approving an easement offer to PG&E and AT&T for the relocations of electrical and telecom facilities on a City owned property for the future construction of the Placerville Station II, Phase I Project (CIP # 40708); and*
- 2. Authorizing the City Engineer to execute any documents associated with the said easement.*

*The motion was passed by the following roll call vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8.5 Adopt a Resolution:**

- 1. Approving new Aquatic Center Participant Fees; and**
- 2. Approving Program Schedule for the Placerville Aquatics Center, effective April 1, 2020 (Mr. Zeller)**

**Resolution No. 8834**

*Adopted a resolution for the following actions:*

- 1. Approving new Aquatic Center Participant Fees; and*
- 2. Approving Program Schedule for the Placerville Aquatics Center, effective April 1, 2020.*

*The motion was passed by the following roll call vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8.6 Adopt a Resolution:**

- 1. Retroactively Approving and Affirming the 2019-2021 Memorandum of Understanding with the International Union of**

**Operating Engineers Stationary Engineers, Local 39 and Authorizing the Mayor, City Manager, City Attorney, and the City's Labor Consultant to Execute the Same; and**

**2. Retroactively Approving and Affirming Side Letter of Agreement No. 1 with the International Union of Operating Engineers Stationary Engineers, Local 39 and Authorizing the Mayor and City Manager to Execute the same (Mr. Warren)**

**Resolution No. 8835**

*Adopted a resolution for the following actions:*

- 1. Retroactively approving and affirming the 2019-2021 Memorandum of Understanding with the International Union of Operating Engineers Stationary Engineers, Local 39 and Authorizing the Mayor, City Manager, City Attorney, and the City's Labor Consultant to execute the same; and*
- 2. Retroactively approving and affirming Side Letter of Agreement No. 1 with the International Union of Operating Engineers Stationary Engineers, Local 39 and authorizing the Mayor and City Manager to execute the same*

*The motion was passed by the following roll call vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8.7 Adopt a Resolution:**

**1. Approving Five Agreements with Mother Lode Rehabilitation Enterprises, Inc. (M.O.R.E.) for Janitorial and Watering Services for the Downtown Public Restrooms, Main Street, Center Street Parking Structure, Six Surface Parking Lots, Mosquito Road Park and Ride, City Park, Gold Bug Park, Lions Park, Rotary Park, and the Downtown Flower Basket Program Retroactive to January 1st, 2020 through the Calendar Year of 2020; and**

**2. Authorizing the Director of Community Services to Execute the Same; and**

**3. Approving a \$2,400 Budget Appropriation from the Downtown Business Surtaxes for the Downtown Flower Basket Program (Mr. Zeller)**

**Resolution No. 8836**

*Public comment was received from Sue Rodman. Resolution 8836 was adopted with the following actions:*

1. *Approving five agreements with Mother Lode Rehabilitation Enterprises, Inc. (M.O.R.E.) for janitorial and watering services for the downtown public restrooms, Main Street, Center Street Parking Structure, Six Surface Parking Lots, Mosquito Road Park and Ride, City Park, Gold Bug Park, Lions Park, Rotary Park, and the Downtown Flower Basket Program retroactive to January 1st, 2020 through the calendar year of 2020; and*
2. *Authorizing the Director of Community Services to execute the same; and*
3. *Approving a \$2,400 Budget Appropriation from the Downtown Business Surtaxes for the Downtown Flower Basket Program.*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

*Public comment was received on Item 8.7. It was moved by Councilmember Acuna and seconded by Councilmember Borelli that the City Council approve the Consent Calendar as presented. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**9. ITEMS PULLED FROM THE CONSENT CALENDAR**

*No items were pulled from the consent calendar.*

**10. ORDINANCES**

*No ordinances were scheduled.*

**11. PUBLIC HEARINGS**

*No public hearings were scheduled.*

**12. DISCUSSION/ACTION ITEMS**

**12.1 Acknowledge and File the Fiscal Year 2019/2020 Mid-Year Budget Report as Presented (Mr. Warren)**

*The Assistant City Manager/Director of Finance presented the mid-year budget report along with input from department heads. The item was for informational purposes only. No action was taken on this item.*

## **12.2 Adopt a Resolution:**

- 1. Authorizing the Application for and the Receipt of the Infill Infrastructure Grant Program (IIG) through the State Department of Housing and Community Development for the Proposed Mallard Apartments; and**
- 2. Authorizing the City Manager to Negotiate and Execute the Associated Grant Application, Grant Agreement, Amendments, and any other Related Documents; and**
- 3. Authorizing the City Manager to Negotiate and Execute a Reimbursement Agreement with the Developer of the Mallard Apartments to Cover all Costs Associated with Administering the IIG Grant (Mr. Rivas)**

### **Resolution No. 8837**

*The Director of Development Services explained the item and responded to Council questions. The project proponent and former Deputy Director at HCD, Chris Westlake, also helped answer Council questions. Public comment was received from: Drew King, Peg Vanderkar, Steve Neau, Jonathan Gainsbrugh, and Nicole McCoy.*

*Following Council discussion, it was moved by Councilmember Acuna and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:*

- 1. Authorizing the Application for and the Receipt of the Infill Infrastructure Grant Program (IIG) through the State Department of Housing and Community Development for the Proposed Mallard Apartments; and*
- 2. Authorizing the City Manager to Negotiate and Execute the Associated Grant Application, Grant Agreement, Amendments, and any other Related Documents; and*
- 3. Authorizing the City Manager to Negotiate and Execute a Reimbursement Agreement with the Developer of the Mallard Apartments to Cover all Costs Associated with Administering the IIG Grant*

*The motion was passed by the following roll call vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None

ABSTAIN: None

*The Mayor called for a five-minute recess.*

**12.3 Adopt a Resolution:**

- 1. Authorizing the Application for and the Receipt of the Infill Infrastructure Grant Program (IIG) Funding through the State Department of Housing and Community Development (HCD) for the Proposed Middletown Apartments; and**
- 2. Authorizing the City Manager to Negotiate and Execute the Associated Grant Application, Grant Agreement, Amendments, and any other Related Documents; and**
- 3. Authorizing the City Manager to Negotiate and Execute a Reimbursement Agreement with the Developer of the Middletown Apartments to Cover all Costs Associated with Administering the IIG Grant (Mr. Rivas)**

**Resolution No. 8838**

*The Director of Development Services summarized the item and responded to Council questions. Chris Westlake, former Deputy Director at HCD, also helped answer Council questions. No public comment was received on the item. Following Council discussion, it was moved by Councilmember Acuna and seconded by Vice-Mayor Thomas that the City Council adopt a resolution for the following actions:*

- 1. Authorizing the application for and the receipt of the Infill Infrastructure Grant Program (IIG) funding through the State Department of Housing and Community Development (HCD) for the Proposed Middletown Apartments; and*
- 2. Authorizing the City Manager to negotiate and execute the Associated Grant Application, Grant Agreement, Amendments, and any other related documents; and*
- 3. Authorizing the City Manager to negotiate and execute a Reimbursement Agreement with the developer of the Middletown Apartments to cover all costs associated with administering the IIG Grant.*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### **12.4 Adopt a Resolution:**

- 1. Authorizing the Application for and the Receipt of the Community Development Block Grant Program (CDBG) through the State Department of Housing and Community Development for Land Acquisition of Affordable Housing Project Sites for the Middletown Apartments and the Mallard Apartments and Authorizing the City Manager to Execute the same; and**
- 2. Authorizing the City Manager to Negotiate and Execute a CDBG Grant Agreement, any Subsequent Amendments, and Funding Requests for the said Affordable Housing Projects (Mr. Rivas)**

#### **Resolution No. 8839**

*The Director of Development Services presented the report and responded to Council questions. Chris Westlake, former Deputy Director at HCD, also helped answer Council questions. Public comment was received from Sue Rodman. Following Council discussion, it was moved by Councilmember Acuna and seconded by Vice-Mayor Thomas that the City Council adopt a resolution for the following actions:*

- 1. Authorizing the application for and the receipt of the Community Development Block Grant Program (CDBG) through the State Department of Housing and Community Development for land acquisition of affordable housing project sites for the Middletown Apartments and the Mallard Apartments and authorizing the City Manager to execute the same; and*
- 2. Authorizing the City Manager to negotiate and execute a CDBG Grant agreement, any subsequent amendments, and funding requests for the said affordable housing projects.*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### **12.5 Adopt a Resolution:**

- 1. Approving Contract Amendment No. 6 and Issuance of Notice to Proceed #10 with R.E.Y. Engineers, Inc. in the amount of \$0.00 for the Upper Broadway Bike Lanes-Schnell School Road to Point View Drive Project (CIP #41508); and**
- 2. Authorizing the City Manager to Execute the Same (Ms. Neves)**

#### **Resolution No. 8840**

*The City Engineer presented the item. Public comment was received from Sue Rodman. Following Council discussion, it was moved by Vice-Mayor Thomas and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:*

- 1. Approving Contract Amendment No. 6 and Issuance of Notice to Proceed #10 with R.E.Y. Engineers, Inc. in the amount of \$0.00 for the Upper Broadway Bike Lanes-Schnell School Road to Point View Drive Project (CIP #41508); and*
- 2. Authorizing the City Manager to execute the same.*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS**

- **El Dorado County Transit Authority**

*Councilmember Taylor said Coronavirus safety and sanitation precautions were discussed as well as the establishment of an Ad-hoc Budget Review committee, which Councilmember Taylor will be serving on.*

- **El Dorado County Transportation Commission**

*Councilmember Taylor stated a summary of projects was received as well as a draft work program budget, and an update on the Highway 50 Hot Spot Study.*

- **LAFCO (El Dorado Local Agency Formation Commission)**

*Councilmember Acuna said fire district consolidations were still being discussed as well as budget challenges.*

- **SACOG (Sacramento Area Council of Governments)**

*Mayor Saragosa said the next meeting will be held in Davis.*

- **Placerville Fire Safe Council**

*Councilmember Borelli stated the next meeting will be on March 19<sup>th</sup>.*

### **14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

*By concurrence of the City Council, a request was made to agendize the response from SMUD for public input.*

**15. CITY MANAGER AND STAFF REPORTS**

**15.1 Vegetation Ordinance Enforcement – Verbal Report**

*The Director of Development services provided an update on fire enforcement activities and code violations. He also announced an upcoming Fire Safe Fair, which is scheduled for March 28<sup>th</sup> at Town Hall. Public comment was received from Sue Rodman, Jennifer Chapman, and Kirk Smith.*

**15.2 Receive and File January and February Fire Station 25 Run Report (Chief Cordero)**

*Fire Chief, Tim Cordero, presented a report for January and February calls in 2020. Public comment was received by Bill Williams and Jonathan Gainsbrugh. No action was taken on this item.*

**16. UPCOMING ITEMS**

*Items tentatively scheduled for the next City Council meeting of March 24, 2020 include: Upper Broadway Bike Lanes Landscape Maintenance Agreement with Caltrans, Draft Traffic Calming Manual, Mosquito Road Contract Change Orders, Spring/Mosquito CM Amendment with REY, and NPDES 19/20 contract with RBI.*

**17. ADJOURNMENT @ 9:45**

The next regularly scheduled Council meeting will be held on March 24, 2020, 5:30 P.M. Closed Session, 6:00 P.M. Regular Meeting.

Regina O’Connell, City Clerk