

**CITY OF PLACERVILLE  
CITY COUNCIL**

**MINUTES**

Regular City Council Meeting

**May 28, 2019**

City Council Chambers – Town Hall  
549 Main Street, Placerville, CA 95667  
6:00 P.M. Open Session  
NO CLOSED SESSION SCHEDULED

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**6:00 P.M. OPEN SESSION**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

*The Mayor called the meeting to order at 6:01 P.M. and The Pledge of Allegiance to the Flag was recited.*

**2. ROLL CALL: Present: Acuna, Borelli, Saragosa, Taylor, Thomas**

**3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**

**3.1 Lincoln Highway Presentation**

*Trey Pitsenberger, Vice-President of the Lincoln Highway Association California Chapter, shared information regarding the historic highway and requested the City Council to consider a proposal to install historic Lincoln Highway signs through the city of Placerville.*

**3.2 Revised Vegetation Management Ordinance for Public Review**

*The City Manager stated the ordinance is still being revised and he anticipates the second reading and adoption of the ordinance to take place sometime in June.*

*Public comment was received from Kirk Smith, Sue Rodman, Kathi Lishman, Tom Cumpston, Marian Washburn, and Michael Drobesh.*

**3.3 Brief Comments by City Council**

The City Council commented on various meetings and events they attended. Mayor Acuna gave special thanks to the organizations that display flags in town for the various commemorative holidays and congratulated Gold Bug Park's Development Committee on another successful fundraiser, bringing more than 400 visitors into the park this past Saturday. Mayor Acuna said he was honored to represent the City and its citizens at the El Dorado County Veterans' Monument on Memorial Day where he read a proclamation of the City Council. He shared that through the efforts of the Board of Supervisors and Purple Heart Chapter Commander and Vietnam Veteran, Ken Thurman, El Dorado County has been selected by the Military Order of the Purple Heart, Chapter 385, as a Purple Heart Community in recognition of all the services provided to veterans.

#### **4. CLOSED SESSION REPORT – City Attorney Driscoll**

*The City Attorney stated there was no Closed Session this evening.*

#### **5. ADOPTION OF AGENDA**

*It was moved by Councilmember Borelli and seconded by Vice-Mayor Saragosa that the City Council adopt the agenda as presented. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### **6. CEREMONIAL MATTERS**

##### **6.1 Proclamation Welcoming Ryosuke Imai of Sister City, Warabi, Japan (Mayor Acuna)**

*Mayor Acuna read the proclamation and will present it at an upcoming welcoming party.*

##### **6.2 Proclamation for El Dorado County Fair (Mayor Acuna)**

*The Mayor will present this proclamation at the Fair's annual ribbon cutting event.*

#### **7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS**

##### **7.1 Written Communication**

*The City Manager stated several letters of support had been received relating to Item 12.1.*

## **7.2 Oral Communication**

*Oral communication was received from David Zelinsky requesting an amendment to the Placerville Drive Development and Implementation Plan; from Kathi Lishman who shared a Vietnam Memorial article in the Mountain Democrat; from Jennifer Chapman requesting updates on the Clay Street Bridge Project Environmental Impact Report; and from Hangtown Marshall Lance Kramer expressing gratitude for the Vietnam Memorial Monument on Main Street.*

## **8. CONSENT CALENDAR**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

### **8.1 A. Approve the Minutes of the Regular City Council Meeting of May 14, 2019 (Ms. O’Connell)**

*Approved the Minutes of the Regular City Council Meeting of May 14, 2019.*

### **B. Approve the Minutes of the Special City Council Meeting (Budget Workshop) of May 8, 2019 (Ms. O’Connell)**

*Approved the Minutes of the Special City Council Meeting (Budget Workshop) of May 8, 2019.*

### **8.2 Approve the Accounts Payable Register (Mr. Warren)**

*Approved the Accounts Payable Register.*

### **8.3 Approve the Payroll Register (Mr. Warren)**

*Approved the Payroll Register.*

### **8.4 Adopt a Resolution:**

- 1. Approving a contract change order #1 with Carnahan Electric, Ltd. in the amount of \$16,016.45 for the Automatic Transfer Switch (ATS) Bypass Project (CIP#41803); and**
- 2. Authorize the City Engineer to execute the same; and**
- 3. Approving an \$18,803 budget appropriation from the Sewer Enterprise Fund unassigned fund balance for the said project (Ms. Neves)**

### **Resolution No. 8744**

*Adopted a resolution for the following actions:*

- 1. Approving a contract change order #1 with Carnahan Electric, Ltd. in the amount of \$16,016.45 for the Automatic Transfer Switch (ATS) Bypass Project (CIP#41803); and*
- 2. Authorize the City Engineer to execute the same; and*
- 3. Approving an \$18,803 budget appropriation from the Sewer Enterprise Fund unassigned fund balance for the said project*

**8.5 Adopt a Resolution Approving a Consulting Services Agreement with R.E.Y. Engineers, Inc. for Engineering Design Services for the Spring Street Pavement Rehabilitation – From Coloma Road to Bedford Avenue Project (CIP #41907) in an Amount not to Exceed \$126,497, and Authorizing the City Manager to Execute the Same (Ms. Neves)**

**Resolution No. 8745**

*Adopted a resolution approving a Consulting Services Agreement with R.E.Y. Engineers, Inc. for engineering design services for the Spring Street Pavement Rehabilitation – From Coloma Road to Bedford Avenue Project (CIP #41907) in an amount not to exceed \$126,497, and authorizing the City Manager to execute the same.*

**8.6 Adopt a Resolution:**

- 1. Approving No-cost Contract Amendment #5 and Issuance of Notice to Proceed #8 with R.E.Y. Engineers, Inc. for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508), and Authorizing the City Manager to Execute the Same; and**
- 2. Ratifying a Utility Agreement with AT&T in the Amount of \$2,487 for the Relocation of Facilities Necessary due to the Construction of the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508); and**
- 3. Authorizing the Engineering Department to Prepare and Release a Request for Proposals for Construction Management Services for the Said Project (Ms. Neves)**

**Resolution No. 8746**

*Adopted a resolution for the following actions:*

- 1. Approving No-cost Contract Amendment #5 and Issuance of Notice to Proceed #8 with R.E.Y. Engineers, Inc. for the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508), and authorizing the City Manager to execute the same; and*

2. *Ratifying a Utility Agreement with AT&T in the amount of \$2,487 for the relocation of facilities necessary due to the construction of the Upper Broadway Bike Lanes and Pedestrian Connection Project (CIP #41508); and*
3. *Authorizing the Engineering Department to prepare and release a Request for Proposals for construction management services for the said project*

**8.7 Adopt a Resolution Approving Addendum No. 1 which Extends the Term of the Existing Professional Services Agreement with Government Financial Strategies, Inc. to Perform Financial Advisor Services for the City Through June 30, 2024 and Authorizing the Assistant City Manager/Director Of Finance to Execute the Same (Mr. Warren)**

**Resolution No. 8747**

*Adopted a resolution approving Addendum No. 1 which extends the term of the existing Professional Services Agreement with Government Financial Strategies, Inc. to perform financial advisor services for the City through June 30, 2024 and authorizing the Assistant City Manager/Director Of Finance to execute the same.*

*No public comment was received on the Consent Calendar. It was moved by Councilmember Taylor and seconded by Councilmember Borelli that the City Council approve the Consent Calendar as presented. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**9. ITEMS PULLED FROM THE CONSENT CALENDAR**

*No items were pulled from the Consent Calendar.*

**10. ORDINANCES**

*No ordinances were scheduled this evening.*

**11. PUBLIC HEARINGS**

**11.1 Adopt a Resolution:**

1. **Approving the Engineer’s Reports Attached Hereto and Referenced Herein: and**

2. **Confirming the Assessments and the Diagrams as Described in Full Detail in the Reports on File with the City Clerk; and**
3. **Directing NBS to Prepare and Submit the Levy of Assessments to El Dorado County for the Placement of the Fiscal Year 2019/2020 Secured Property Tax Roll; and**
4. **Confirming the Adoption of this Resolution Shall Constitute the Levy of Assessments for the Fiscal Year Commencing July 1, 2019 and Ending June 30, 2020, Pursuant to Section 22631 of the Act (Mr. Warren)**

**Resolution No. 8748**

*The Assistant City Manager/Director of Finance presented the report. No public comment was received. It was then moved by Councilmember Borelli and seconded by Vice-Mayor Saragosa that the City Council adopt a resolution for the following actions:*

1. *Approving the Engineer's Reports; and*
2. *Confirming the Assessments and the Diagrams as described in full detail in the reports on file with the City Clerk; and*
3. *Directing NBS to prepare and submit the Levy of Assessments to El Dorado County for the placement of the Fiscal Year 2019/2020 Secured Property Tax Roll; and*
4. *Confirming the adoption of this Resolution shall constitute the Levy of Assessments for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020, pursuant to Section 22631 of the Act*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**11.2 Adopt a Resolution of the City Council of the City of Placerville Adopting Rates for the Collection of Solid Waste and Recycling within the City of Placerville Franchise Area (Mr. Morris)**

**Resolution No. 8749**

*The City Manager presented the item. Public comment was received from Kathi Lishman. Following Council discussion, it was moved by Vice-Mayor Saragosa and seconded by Councilmember Borelli that the City Council*

*adopt a resolution adopting rates for the collection of solid waste and recycling within the City of Placerville Franchise Area. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **12. DISCUSSION/ACTION ITEMS**

### **12.1 Recommendation by the Historic City Hall Reuse Committee for Reuse of Historic City Hall (Mr. Morris)**

*The City Manager informed the City Council he had received a protest request late in the day on this item. The City Attorney explained to the Council what this protest request was and gave them some options.*

*Public comment was received from Kirk Smith, Francesca Duchamp, Lexi Boeger, Brandy Pankini, Tom Cumpston, Jennifer Chapman, Lisa Perdichezzi, Lorraine Von Davis, Jackie Neau, John Clerici, John Schwartzler, Michael Drobesh, David Price, Hugh Council, and Christine Borden.*

*Following Council discussion, it was moved by Vice-Mayor Saragosa that the City Council reject the existing presentations and start a new request for proposals. The motion was seconded by Councilmember Thomas.*

*The motion was passed by the following roll-call vote:*

AYES: Saragosa, Taylor, Thomas  
NOES: Acuna, Borelli  
ABSENT: None  
ABSTAIN: None

*The Mayor called for a five-minute recess.*

### **12.2 Adopt Resolution:**

- 1. Ratifying a Memorandum of Understanding with the California Department of Justice for the 2019-2021 Department of Justice, Proposition 56 Tobacco Grant in the amount of \$395,267 and authorizing the Chief of Police to Execute the Same; and**
- 2. Approving an Additional Part-time (0.48 FTE) Community Services Officer Position in the Police Department; and**
- 3. Abolishing the Current Full-time (1.00 FTE) Building Official Position in the Development Services Department; and**

4. **Approving the Job Description for the Code Enforcement Official Position; and**
5. **Approving the Creation of a Full-time (1.00 FTE) Code Enforcement Official Position in the Development Services Department; and**
6. **Approving and Affirming a New Salary Schedule, Adding the Newly Created Code Enforcement Official Position, Effective June 1, 2019 (Mr. Rivas)**

**Resolution No. 8750**

*The Director of Development Services explained the item and responded to Council questions. Public comment was received from Sue Rodman, Kirk Smith, and Michael Drobesh. Following Council discussion, it was moved by Councilmember Thomas and seconded by Councilmember Taylor that the City Council adopt a resolution for the following actions:*

1. *Ratifying a Memorandum of Understanding with the California Department of Justice for the 2019-2021 Department of Justice, Proposition 56 Tobacco Grant in the amount of \$395,267 and authorizing the Chief of Police to execute the same; and*
2. *Approving an additional part-time (0.48 FTE) Community Services Officer position in the Police Department; and*
3. *Abolishing the current full-time (1.00 FTE) Building Official Position in the Development Services Department; and*
4. *Approving the Job Description for the Code Enforcement Official Position; and*
5. *Approving the creation of a full-time (1.00 FTE) Code Enforcement Official position in the Development Services Department; and*
6. *Approving and affirming a new Salary Schedule, adding the newly created Code Enforcement Official position, effective June 1, 2019*

*The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**12.3 Adopt a Resolution:**

1. **Approving a Paving Construction Contract as Part of the Ray Lawyer Drive Pavement Rehabilitation-From Placerville Drive to Fair Lane Project (CIP #41906) with Central Valley Engineering and Asphalt, Inc. in the Amount of \$172,920 and Authorizing the City Manager to Execute the Same; and**
2. **Authorizing the City Manager to Negotiate any Necessary Contract Change Orders for a Cumulative Not-to-exceed Aggregate Amount of \$27,080 (Mr. Stone)**

**Resolution No. 8751**

*The Director of Public Works summarized the item and responded to Council questions. Public comment was received from Sue Rodman and Kirk Smith. Following Council discussion, it was moved by Councilmember Thomas and seconded by Councilmember Taylor to adopt a resolution for the following actions:*

1. *Approving a Paving Construction Contract as part of the Ray Lawyer Drive Pavement Rehabilitation-From Placerville Drive to Fair Lane Project (CIP #41906) with Central Valley Engineering and Asphalt, Inc. in the amount of \$172,920 and authorizing the City Manager to execute the same; and*
2. *Authorizing the City Manager to negotiate any necessary Contract Change Orders for a cumulative not-to-exceed aggregate amount of \$27,080*

*The motion was passed by the following vote:*

AYES: Acuna, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None  
 ABSTAIN: Borelli

**12.4 Appoint a Council Sub-committee to Interview Candidate for the Recreation and Parks Commission (Ms. O’Connell)**

*The City Clerk explained the item. No public comments were received. Councilmember Thomas and Councilmember Borelli each volunteered to be on the Interview Sub-committee. It was then moved by Councilmember Thomas and seconded by Councilmember Taylor that the City Council appoint Councilmembers Thomas and Borelli to the Interview Sub-committee to interview the applicant for the Recreation and Parks Commission. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas  
 NOES: None  
 ABSENT: None

ABSTAIN: None

**12.5 Consider Cancelling or Changing the Time of the June 11, 2019 Council Meeting (Ms. O’Connell)**

*The City Clerk presented the item. No public comments were received. Following Council discussion, it was moved by Councilmember Thomas and seconded by Vice-Mayor Saragosa that the City Council hold the next meeting on the regularly scheduled date of June 11th; however, conduct the meeting earlier in the day with Closed Session at 3:30 P.M. and Open Session at 4:00 P.M. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Saragosa, Taylor, Thomas

NOES: None

ABSENT: None

ABSTAIN: None

**13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS**

• **El Dorado County Transit Authority**

*No meeting.*

• **El Dorado County Transportation Commission**

*No meeting.*

• **LAFCO (El Dorado Local Agency Formation Commission)**

*Fire Department consolidation issues were discussed.*

• **SACOG (Sacramento Area Council of Governments)**

*No report.*

• **Placerville Fire Safe Council**

*Councilmember Borelli said the fire safe council has outgrown their meeting space at Eskaton Village and will now be meeting at the Veterans’ Memorial Hall. The meetings are held on the third Thursday of each month at 5:30 P.M. She said the topic of the next meeting is Home Hardening, where a demonstration will be given on how to make a home more fire-resistant.*

• **Two by Two**

*No meeting.*

**14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

*The City Manager suggested a draft Request for Proposals for the re-use of Historic City Hall be proposed at the June 11<sup>th</sup> meeting.*

*Mayor Acuna suggested bringing back a staff report for the consideration of the Lincoln Highway historic sign installation at the June 25<sup>th</sup> meeting.*

**15. CITY MANAGER AND STAFF REPORTS**

*No City Manager and Staff reports.*

**16. UPCOMING ITEMS**

*Items tentatively scheduled for the next regularly scheduled City Council meeting of June 11, 2019, include: JCI CEC Loan Approval and Notice to Proceed, Clay Street Bridge EIR-MBI Contract Amendment, and Keep California Safe Coalition Resolution.*

**17. ADJOURNMENT @ 8:52 P.M.**

The next regularly scheduled Council meeting will be held on June 11, 2019, ~~5:30 P.M. Closed Session, 6:00 P.M. Regular Meeting.~~

*Note: It was moved at tonight's meeting that the next City Council meeting take place on June 11<sup>th</sup>, Closed Session at 3:30 P.M. and Open Session at 4:00 P.M.*

Regina O'Connell, City Clerk