

**CITY OF PLACERVILLE  
CITY COUNCIL**

**MINUTES**

Regular City Council Meeting

**November 27, 2018**

City Council Chambers – Town Hall  
549 Main Street, Placerville, CA 95667

5:00 P.M. Closed Session

6:00 P.M. Open Session

**5:00 P.M. CLOSED SESSION**

**Item 1: Public Employment Performance Evaluation  
(Government Code §54957)**

City Manager

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**6:00 P.M. OPEN SESSION**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

*The Mayor called the meeting to order at 6:01 P.M. and The Pledge of Allegiance to the Flag was recited.*

**2. ROLL CALL: Present: Acuna, Borelli, Clerici, Saragosa, Thomas**

**3. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**

**3.1 Brief Comments by City Council**

*Mayor Thomas commented on her enjoyment of the community holiday traditions and reminded the public of the Hangtown Christmas Parade. She acknowledged the efforts of the community in helping raise money for the victims of the Camp Fire and said the rotary fundraiser at the fairgrounds was a success, raising approximately \$85,000 for the cause and a fundraiser she and her husband started through the El Dorado Community Foundation is reaching close to \$80,000. The Chief of Police commended officers Cannon, Robinson, and Zacarias for volunteering their services over the Thanksgiving holiday to help the Paradise fire victims.*

*Councilmember Clerici noted that his son, a police officer with the City of Sausalito, was detailed to assist the residents of Paradise. He added that he is*

*working with a group of consultants who have offered to lend their services, free of charge, to the victims of the Camp Fire.*

*Councilmember Saragosa shared his pleasure in seeing such vast community support for the Paradise tragedy and thanked the Police Department for sending officers to assist those in need.*

*Councilmember Borelli said she attended the Daughters of the Revolution's High Tea event and presented a proclamation on behalf of the City Council.*

*Vice-Mayor Acuna, on behalf of the community, thanked Mayor Thomas and Councilmember-elect Dennis Thomas for their constant public outreach efforts in order to reach the \$100,000 donation challenge they started. He also said he intends to bring forward a summary of the outcome of the City's traffic calming attempts on Clay Street during the Apple Hill rush. Vice-Mayor Acuna acknowledged the Mayor of Oroville for her efforts in increasing awareness of the City's currently under-utilized community resource center and encouraged the public to share the information with those they know are in need. He also announced the appointment of Barbara Raines to the Planning Commission, which took place earlier this evening.*

**4. CLOSED SESSION REPORT – City Attorney Driscoll**

*The City Attorney stated no reportable action was taken in Closed Session.*

**5. ADOPTION OF AGENDA**

*It was moved by Councilmember Clerici and seconded by Councilmember Borelli that the City Council adopt the agenda as presented. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
NOES: None  
ABSENT: None  
ABSTAIN: None

**6. CEREMONIAL MATTERS**

**6.1 Proclamation Honoring Jeff and Ron Thompson (Mayor Thomas)**

*Mayor Thomas read the proclamation and presented it to Jeff Thompson (Ron Thompson was unable to attend the meeting). In addition to recognizing the Thompson's for their significant service to the City and community, she noted a*

*generous donation had been received from the Thompson's in support of the Camp Fire relief fundraising efforts.*

**7. PUBLIC COMMENT – BRIEF – NON-AGENDA ITEMS**

**7.1 Written Communication**

*No items of written communication were received.*

**7.2 Oral Communication**

*Oral communication was received from Mickey Kaiserman regarding public outreach on fire prevention, from Sue Rodman regarding defensible space and the need to increase code enforcement, and from Kirk Smith with questions regarding the Courthouse reuse request for proposals.*

**8. CONSENT CALENDAR**

**8.1 Approve the Minutes of the Regular City Council Meeting of November 13, 2018 (Ms. O'Connell)**

*Approved the Minutes of the regular City Council meeting of November 13, 2018.*

**8.2 Approve the Accounts Payable Register (Mr. Warren)**

*Approved the Accounts Payable Register.*

**8.3 Approve the Payroll Register (Mr. Warren)**

*Approved the Payroll Register.*

*No public comment was received on the Consent Calendar. It was moved by Councilmember Clerici and seconded by Councilmember Borelli that the City Council approve the Consent Calendar as presented. The motion was passed by the following roll-call vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
NOES: None  
ABSENT: None  
ABSTAIN: None

**9. ITEMS PULLED FROM THE CONSENT CALENDAR**

*No items were pulled from the Consent Calendar.*

## 10. ORDINANCES

*No ordinances were scheduled.*

## 11. PUBLIC HEARINGS

### 11.1 **Consideration of Planning Commission recommendations for General Plan Amendment (GPA) 18-01, Conditional Use Permit (CUP) 18-01, and Site Plan Review (SPR) 18-02 for Niemann's Auto Touch located at 136 Forni Road; to:**

1. **Adopt Resolution No. \_\_\_\_\_ adopting Initial Study/Mitigated Negative Declaration/Mitigation Monitoring and Reporting Plan and approving GPA 18-01; and**
2. **Make findings and approve CUP 18-01; and**
3. **Make findings and approve SPR 18-02 (Mr. Rivas)**

#### **Resolution No. 8679**

*The Director of Development Services explained the item and responded to Council questions. Applicants Steve Niemann and Jim Dillingham were invited to address the Council. Public comment was received from Trevor Van Cleave. Following Council discussion, it was moved by Vice-Mayor Acuna and seconded by Councilmember Clerici that the City Council approve Conditional Use Permit 18 01, approve Site Plan Review 18-02, and adopt a resolution for the following actions:*

1. *Adopt the Initial Study/Mitigated Negative Declaration/Mitigation Monitoring Plan for Establishment of an Auto Detailing Service Use located at 136 Forni Road, APN 325-310-99; and approve General Plan Amendment 18-01 to change the commercial land use designation text by removing the exclusion of auto sales and services from permitted uses.*

*The motion was passed by the following roll-call vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
NOES: None  
ABSENT: None  
ABSTAIN: None

## 12. DISCUSSION/ACTION ITEMS

### 12.1 **Adopt a Resolution:**

1. **Approving revised job descriptions for the Director of Community Services, Director of Public Works, Director of Development Services, City Engineer, and the Assistant City Manager/Director of Finance positions and authorizing staff to proceed with the associated personnel changes; and**
2. **Approving and affirming a new salary schedule effective December 29, 2018 (Mr. Morris)**

**Resolution No. 8680**

*The City Manager explained the item and responded to Council questions. Public comment was received from Sue Taylor and Kirk Smith. Vice-Mayor Acuna remarked on the absence of the City Attorney position on the organizational chart. Following Council discussion, it was moved by Mayor Thomas and seconded by Councilmember Clerici to add the City Attorney position to the organizational chart and adopt a resolution for the following actions:*

1. *Approving revised job descriptions for the Director of Community Services, Director of Public Works, Director of Development Services, City Engineer, and the Assistant City Manager/Director of Finance positions and authorizing staff to proceed with the associated personnel changes; and*
2. *Approving and affirming a new salary schedule effective December 29, 2018*

*The motion was passed by the following roll-call vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**12.2 Adopt Revisions to the City Council Handbook (Mr. Morris)**

*The City Manager presented the item. No public comment was received. Vice-Mayor Acuna suggested additional revisions to the handbook be considered. Following Council discussion, it was moved by Mayor Thomas and seconded by Councilmember Borelli that the City Council adopt the City Council Handbook with revisions as recommended by Staff and Vice-Mayor Acuna. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**12.3 Adopt a Resolution approving a \$5,000 budget appropriation from the General Fund Contingency for Unforeseen Expenditures for the City Manager to participate in the 2019 American Leadership Forum (Mr. Morris)**

**Resolution No. 8681**

*The City Manager presented the item. Public comment was received from Kirk Smith and Dennis Thomas. Following Council discussion, it was moved by Mayor Thomas and seconded by Councilmember Clerici that the City Council adopt a resolution approving a \$5,000 budget appropriation from the General Fund Contingency for Unforeseen Expenditures for the City Manager to participate in the 2019 American Leadership Forum. The motion was passed by the following vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
NOES: None  
ABSENT: None  
ABSTAIN: None

**12.4 Adopt a Resolution:**

- 1. Approving a budget appropriation from the General Fund Contingency for Unforeseen Expenditures in the amount of \$67,966 for equipment as shown on Attachment “A”; and**
- 2. Approving a budget appropriation from the Sewer Enterprise Fund unrestricted fund balance in the amount of \$5,066 for equipment as shown on Attachment “A”; and**
- 3. Approving a budget appropriation from the Water Enterprise Fund unrestricted fund balance in the amount of \$5,066 for equipment as shown on Attachment “A”; and**
- 4. Authorizing the Director of Finance to obtain financing options for \$258,030 in additional equipment as shown in Attachment “A”; and**
- 5. Directing staff to return to the City Council after the Mid-Year Budget Report is completed to identify funding options for the remainder of the Fiscal Year 2018/2019 equipment replacement needs. (Mr. Warren)**

**Resolution No. 8682**

*The City Manager summarized the item and responded to Council questions. Public comment was received from Sue Rodman. Following Council discussion, it was moved by Councilmember Borelli and seconded by Councilmember Clerici that the City Council adopt a resolution for the following actions:*

1. *Approving a budget appropriation from the General Fund Contingency for Unforeseen Expenditures in the amount of \$67,966 for equipment as shown on Attachment “A”; and*
2. *Approving a budget appropriation from the Sewer Enterprise Fund unrestricted fund balance in the amount of \$5,066 for equipment as shown on Attachment “A”; and*
3. *Approving a budget appropriation from the Water Enterprise Fund unrestricted fund balance in the amount of \$5,066 for equipment as shown on Attachment “A”; and*
4. *Authorizing the Director of Finance to obtain financing options for \$258,030 in additional equipment as shown in Attachment “A”; and*
5. *Directing staff to return to the City Council after the Mid-Year Budget Report is completed to identify funding options for the remainder of the Fiscal Year 2018/2019 equipment replacement needs*

*The motion was passed by the following roll-call vote:*

AYES: Acuna, Borelli, Clerici, Thomas, Saragosa  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**12.5 Acknowledge and file the Measure J Fund financial report for the quarter ended September 30, 2018 (Mr. Warren)**

*This item was acknowledged and filed.*

**13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS**

- **El Dorado County Transit Authority**  
*No meeting.*
- **El Dorado County Transportation Commission**  
*No meeting.*
- **LAFCO (El Dorado Local Agency Formation Commission)**  
*No meeting.*
- **SACOG (Sacramento Area Council of Governments)**  
*No report.*
- **Two by Two**  
*Issues of homelessness were discussed as well as fire evacuation and emergency services coordination.*

**14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

*No requests for future agenda items.*

**15. CITY MANAGER AND STAFF REPORTS**

**15.1 Clay Street Environmental Impact Report Status Update (Mr. Rivas)  
(Verbal Report)**

*The City Engineer provided an update on the status of the Environmental Impact Report stating additional cultural resource analysis is underway to be compliant with National Register Bulletin 15.*

**16. UPCOMING ITEMS**

*Items tentatively scheduled for the next regularly scheduled City Council meeting of December 11, 2018 include: Blairs Lane Bridge Project Notice of Completion, Schnell School Pressure Reducing Station, Measure H/L Status Update*

**17. ADJOURNMENT @ 8:02 P.M.**

The next regularly scheduled City Council meeting will be held on December 11, 2018, 5:30 P.M. Closed Session, 6:00 P.M. Appreciation Reception, 6:30 P.M. Regular Meeting.

Regina O'Connell, City Clerk