



CITY OF PLACERVILLE DEVELOPMENT SERVICES
BUILDING DIVISION

3101 Center Street Placerville, CA.95667
530-642-5240

SUBMITTAL CHECKLIST FOR PLAN SUBMITTAL

Design Criteria:

- ◆ Seismic Zone C or D depending on location or provide analysis and calculations from California Registered Engineer
- ◆ Basic velocity 85 mph exposure B or provide wind speed calculations from California Registered Engineer
- ◆ 2019 editions of the California Codes: Building (CBC), Electrical (CEC), Plumbing (CPC), Mechanical (CMC), Fire (CFC), Historical Code, Administrative Code, Green Building standards (CGBSC), Energy Codes Standards (Title 24), Administrative Code and Health and Safety Codes.

Building Plan Criteria: 2 Sets of plans required for submittal and 1 floor plan with all rooms labeled

- ◆ Drawing sizes for the permit set of plans shall be a **minimum of 11" x 17"** to a **maximum of 36" x 42"** and all pages shall be the same size. Plans must be clear and legible; **illegible plans will not be accepted.**
- ◆ **Plans must be wet signed by the preparer on each page. Engineer/Architect must affix their seal and wet-sign (cover sheet of supporting documents to be wet-signed). Exceptions apply to Single Family Dwellings**

Mandatory Requirements on Cover sheet of Plans: All items in **Red must be on plan submittal**

- | | |
|--|--|
| <ul style="list-style-type: none">○ Property Address○ Assessor's Parcel Number (APN)○ Owner name, Address, Phone Number○ Contractors Name, Address, Phone Number○ Business Name, Address, Phone number○ Scope of Work○ Wildland Urban Interface (WUI) requirements | <ul style="list-style-type: none">○ Architect/Engineer/Designer information○ Sheet Index and page description○ Existing/New floor plan with North arrow○ Code study○ Type of Construction○ Square footage and Building Dimensions○ Engineers scale used (1/4" per ft. etc.)○ Street Frontage Improvements |
|--|--|

For City of Placerville Office Use Only

- | | |
|---|---|
| <ul style="list-style-type: none">✓ Permit application complete✓ Structural Calculations provided (2) Copies✓ Title 24 Calculations provided (2) Copies✓ Truss Calculations provided (2) Copies✓ Engineering/Grading Completed✓ Fire Sprinkler plans completed with calculations | <ul style="list-style-type: none">✓ Planning Division complete✓ El Dorado County Fire District Clearance✓ Public Works/Engineering✓ Additional Comments: _____ |
|---|---|

Building Plans: 2 sets complete plans and 1 floor plan for the Assessor's office.

- | | |
|---|--|
| Site plan | Mechanical and Plumbing plans with fixtures |
| Foundation plan with footing details | Cross sections showing construction details |
| Floor framing plan | Smoke and Carbon Monoxide detector locations |
| Geotechnical report (if applicable for soils conditions) | Solar equipment and roof layout |
| Floor plan; rooms labeled, windows and doors | |
| Roof framing plan with header/beam sizes | |
| Elevations (North, East, South, West) | |
| Complete electrical plans (Main service, sub-panels, lighting, receptacles) | |

This is not a complete list of all required submittals and additional information may be required to facilitate plan review. Other departments and/or public agencies may review the plans before permits can be issued.

Applicant Signature: _____ **Date:** _____