



CITY OF PLACERVILLE DEVELOPMENT SERVICES
DEPARTMENT BUILDING DIVISION

3101 Center Street Placerville, CA.95667
530-642-5240

SUBMITTAL CHECKLIST FOR PLAN SUBMITTAL

Design Criteria:

- ◆ Seismic Zone C or D depending on location or provide analysis and calculations from California Registered Engineer
- ◆ Basic velocity 85 mph exposure B or provide wind speed calculations from California Registered Engineer
- ◆ 2019 editions of the California Codes: Building (CBC), Electrical (CEC), Plumbing (CPC), Mechanical (CMC), Fire (CFC), Historical Code, Administrative Code, Green Building standards (CGBSC), Energy Codes Standards (Title 24), Administrative Code and Health and Safety Codes.

Building Plan Criteria: 2 Sets of plans required for submittal and 1 floor plan with all rooms labeled

- ◆ Drawing sizes for the permit set of plans shall be a **minimum of 11” x 17”** to a **maximum of 36” x 42”** and all pages shall be the same size. Plans must be clear and legible; **illegible plans will not be accepted.**
- ◆ **Plans must be wet signed by the preparer on each page. Engineer/Architect must affix their seal and wet-sign (cover sheet of supporting documents to be wet-signed). Exceptions apply to Single Family Dwellings**

Mandatory Requirements on Cover sheet of Plans: All items in **Red must be on plan submittal**

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| <ul style="list-style-type: none"> ○ Property Address ○ Assessor’s Parcel Number (APN) ○ Owner name, Address, Phone Number ○ Contractors Name, Address, Phone Number ○ Business Name, Address, Phone number ○ Scope of Work ○ Wildland Urban Interface (WUI) requirements | <ul style="list-style-type: none"> ○ Architect/Engineer/Designer information ○ Sheet Index and page description ○ Existing/New floor plan with North arrow ○ Code study ○ Type of Construction ○ Square footage and Building Dimensions ○ Engineers scale used (1/4” per ft. etc.) ○ Street Frontage Improvements |
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| <ul style="list-style-type: none"> <input type="checkbox"/> Permit application complete <input type="checkbox"/> Structural Calculations provided (2) Copies <input type="checkbox"/> Title 24 Calculations provided (2) Copies <input type="checkbox"/> Truss Calculations provided (2) Copies <input type="checkbox"/> Engineering/Grading Completed <input type="checkbox"/> Fire Sprinkler plans completed with calculations | <ul style="list-style-type: none"> <input type="checkbox"/> Planning Division complete <input type="checkbox"/> El Dorado County Fire District Clearance <input type="checkbox"/> Public Works/Engineering <input type="checkbox"/> Additional Comments: _____ |
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Building Plans: 2 sets complete plans and 1 floor plan for the Assessor’s office.

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| <ul style="list-style-type: none"> Site plan Foundation plan with footing details Floor framing plan Geotechnical report (if applicable for soils conditions) Floor plan; rooms labeled, windows and doors Roof framing plan with header/beam sizes Elevations (North, East, South, West) Complete electrical plans (Main service, sub-panels, lighting, receptacles) | <ul style="list-style-type: none"> Mechanical and Plumbing plans with fixtures Cross sections showing construction details Smoke and Carbon Monoxide detector locations Solar equipment and roof layout |
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This is not a complete list of all required submittals and additional information may be required to facilitate plan review. Other departments and/or public agencies may review the plans before permits can be issued.

Applicant Signature: _____ **Date:** _____